# Farm Bureau Bank<sup>®</sup> Switch Kit

Easy to follow steps to help you transition your banking needs today!



# A modern bank for a traditional life.

### Step 1: Open a Farm Bureau Bank<sup>®</sup> Checking or Money Market Account

Open a Farm Bureau Bank<sup>®</sup> Checking or Money Market Account at <u>www.farmbureau.bank</u> or by contacting one of our representatives at **800.492.3276**.

Once you've opened your new Farm Bureau Bank account and confirmed you've received a welcome letter with your account number, you can sign up for Online Banking. Here you'll be able to view your balances and transaction history, transfer funds, pay your bills, and more.

Download our free FBBmobile app for 24/7 access on the go!

### Step 2: Switch your direct deposit account to Farm Bureau Bank

Direct deposits are recurring automatic deposits that are credited to your checking account, such as payroll, dividends, or social security payments.

Complete the Direct Deposit Authorization Form on the next page, and contact your employer's Human Resources department.

For your reference, Farm Bureau Bank's routing number is 121281892.

FARM BUREAU<sup>®</sup>BANK<sup>™</sup>

Please provide this Direct Deposit Authorization Form to your employer to establish automatic deposit.

#### **Employee Information**

Name:			
Account Information			
Deposit Amount: Full Pay	check Partial A	Amount:	
Bank Name: <u>Farm Bureau Bank</u>		Bank Routing/ABA Number: _	121281892
Bank Address: PO Box 33427		Bank Phone Number:	(800)492-3276
San Antonio, TX	78265		
Account Number:		Account Name:	
Type of Account: Checkir	Pay to the VOID VC Order of VOID VC	VOID VOID DOLL	ARS

#### Authorization

I authorize \_\_\_\_\_\_ (company name) and my bank to automatically deposit my paycheck into my account listed above (this includes my authorization to correct entries made in error). This authorization will remain in effect until I give written notice to cancel it.

Signature: \_\_\_\_\_

Date:



Review your previous checking account statements for all automatic payment deductions from your checking account. Update all of your automatic payments with your new Farm Bureau Bank account information.

Sometimes you can change the account information online at the company's website, otherwise you can contact the company directly.

# Step 4: Monitor and confirm your automatic payments

Continue to monitor your old account and maintain sufficient funds to cover any outstanding automatic payments and checks that have not cleared yet.

Confirm your direct deposits and automatic payments are clearing from your new Farm Bureau Bank account.

## Step 5: Close your old accounts

Complete the Account Closing Request Form on the next page and mail it to your old financial institution or contact them directly to close your old accounts.



#### **Account Owner Information**

Thinary Account Holder Name	Primary Account Holder Name			
Joint Account Holder Name (If applicable)				
Address	City/State/Zip			
Phone Number				
Account Information				
Please close the following account	z(s):			
8	ir:			
	count Number:			
Certificate of Deposit Acco	ount Number:			
You are hereby requested to trans	sfer the assets now held by you according to the following:			
<b>Please send a check</b> — ma Farm Bureau Bank FBO: Accountholder'	ake payable for benefit of the Account Holder(s) listed above and forward to: 's name(s)			
P.O. Box 33427				
San Antonio, Texas 7	8265			
Please wire to:				
Farm Bureau Bank				
Farm Bureau Bank 17300 Henderson Pa				
Farm Bureau Bank	78232			

Please accept this letter as my written authorization to close my account(s) at your financial institution. Please send the remaining funds as specified above. I am aware of the possible penalties that will be incurred if a Certificate of Deposit is redeemed prior to maturity. If you have any questions regarding this request, please contact me at the phone number or address listed.

Primary Account Holder Signature

Date

Joint Account Holder Signature (If applicable)

Date



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#### **Begin your switch to Farm Bureau Bank**

Once you've opened your new Farm Bureau Bank account:

 $\square$  Confirm you have received a welcome letter with your account number

Sign up for <u>Online Banking</u>- you will be able to view your balances and transaction history, transfer funds, pay your bills, and more.

Download our free FBBmobile app for 24/7 access on the go! Get the app in your app store for iPhone or Android.

#### Step 1: Switch your direct deposit accounts to Farm Bureau Bank

Direct deposits are recurring automatic deposits that are credited to your checking account, such as payroll, dividends, or social security payments.

Complete the Direct Deposit Authorization Form.

☐ Mail the form to your employer or contact your employer's HR department.

For your reference, Farm Bureau Bank's routing number is 121281892.

#### **Step 2: Update your automatic payments**

Automatic payments are recurring automatic deductions from your checking account, such as utility payments, loan payments, or savings transfers.

Review your previous checking account statements for all automatic deductions from your checking account.

Update your automatic payments with your new Farm Bureau Bank account information.

You can sometimes change the account information online at the company's website, otherwise you can contact the company directly.

#### **Step 3: Monitor and confirm your automatic payments**

Monitor your old account and maintain sufficient funds to cover any outstanding automatic payments and checks that have not yet cleared.

Confirm your direct deposits and automatic payments are clearing your new Farm Bureau Bank account.

#### **Step 4: Close your checking accounts**

Complete the Account Closing Request Form and mail it to your old financial institution or contact them to close your old accounts.

#### Step 5: Print Switch Kit

Print completed Switch Kit and save a copy for your records.

Thank you for choosing Farm Bureau Bank.



See terms and conditions at www.farmbureau.bank. Banking services provided by Farm Bureau Bank, FSB. Farm Bureau, FB, and the FB National Logo are registered service marks owned by, and used by Farm Bureau Bank FSB under license from, the American Farm Bureau Federation. 12.2023

