Thank you for your interest in a Farm Bureau Bank Roth Individual Retirement Account [IRA].

This application packet is for New Contributions only. For Rollovers, please complete the <u>Roth IRA - Rollover</u> packet. For Transfers, please complete the <u>Roth IRA - Transfer</u> packet.

- 1. For New Contributions for a prior or current year, please complete the following:
  - Roth IRA Application
  - IRA Contribution Instructions for Traditional, Roth, and SIMPLE IRAs
  - Agreement for Direct Payments (ACH Debits)

# 2. Submit your documents:

 Mail or email the completed application and additional required documents to: Farm Bureau Bank
 P.O. Box 33427
 San Antonio, TX 78265-3427
 services@farmbureaubank.com

Once the application and documents have been reviewed and an account has been opened, the following will be mailed within 7 - 10 business days:

- New Account Package including account details and disclosures
- Checks and/or debit card, if applicable

Thank you for choosing Farm Bureau Bank as your business financial provider. If you have any questions, please contact us at 1.800.492.3276.

### IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT:

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens the account. What this means to you: when you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents. Please note that Farm Bureau Bank may monitor and/or record phone conversations made or received by our employees or our agents.



APPLICATION

Farm Bureau Bank P.O. Box 33427

San Antonio, TX 78265-3427 Fax: 866.913.5087

Email: services@farmbureaubank.com

# ROTH IRA APPLICATION

# **ACCOUNT HOLDER INFORMATION**

First Name	MI Last Name	Date of Birth	SS	N
Physical Address				
Physical Address	City		State	Zip
Mailing Address (If different fi	rom above)			
Physical Address	City		State	Zip
Phone Number (Primary)	Email Address	Driver's License Number	State	
Mobile				

**CERTIFICATE OF DEPOSIT IRA** 

Initial Deposit Amount: \$

Term:

(\$1,000 minimum to open a Certificate of Deposit IRA)

(Select one)

Present Employer or Business

#### **ACCOUNT INFORMATION**

#### MONEY MARKET ACCOUNT IRA (Select your account)

Performance Money Market (\$250 minimum to open)

Performance Money Market E-Option (\$250 minimum to open. E-Option requires internet access. I understand I will receive my monthly statement electronically.)

Plus Money Market (\$25,000 minimum to open. Monthly Service Fee may apply and eStatements required Internet access required. I understand I will receive my monthly statement electronically.)

Initial Deposit Amount: \$

#### **IRA ACCOUNT BENEFICIARY**

Beneficiary/POD Name	Date of Birth	SSN	Relationship		
Physical Address					
Physical Address	City		State	Zip	
Beneficiary/POD Name	Date of Birth	SSN	Relationship		
Physical Address					
Physical Address	City		State	Zip	

The percentage will be divided equally among beneficiaries. If you would like an unequal percentage or would like to add more than two beneficiaries, please contact 1.800.492.3276



#### **SPOUSAL CONSENT**

Community or marital property state laws may require spousal consent for a nonspouse beneficiary designation. The laws of the state in which the financial organization is domiciled, the IRA owner resides, the trust is located, the spouse resides, or this transaction is consummated should be reviewed to determine if such a requirement exists. Spousal consent for the beneficiary designation may also be required by financial organization policy.

I am Married - I understand that if I designate a primary beneficiary other than my spouse, my spouse must consent by signing below.

I am not Married - I understand that if I marry in the future, I must complete a new Designation of Beneficiary Form which includes spousal consent documentation.

I am the spouse of the IRA owner. Because of the significant consequences associated with giving up my interest in the IRA, the custodian has not provided me with legal or tax advice, but has advised me to seek tax or legal advice. I acknowledge that I have received a fair and reasonable disclosure of the IRA owner's assets or property and any financial obligations for a community property state. In the event I have a legal interest in the IRA assets, I hereby give to the IRA owner such interest in the assets held in this IRA and consent to the beneficiary designation set forth in this Application.

Signature of Spouse		Date
Signature of Witness (if required)		Date
Witness cannot be a beneficiary of this IRA		
BANKING RELATIONSHIP		
How did you hear about Farm Bureau Bank?		
Current client of Farm Bureau Bank Current Farm Bureau Affiliation (Complete information	on below if Farm Bureau Agent is assisting	g with account opening*)
Member Number:	Member Since:	
Farm Bureau Insurance Holder: Yes No		
*Farm Bureau Agent Information (if applicable)		
Agent Name/Referral Source Code	Agent Support Name/Associate RSC	ITC (Internal Only)

By entering this information, I understand that this Farm Bureau Agent has requested that Farm Bureau Bank establish an account for me. Information pertaining to your application may be shared with your agent in order to assist in the application process. To inquire about the status of your application, you may contact your Farm Bureau Agent, or you may contact Farm Bureau Bank directly at 1.800.988.4419.

Other Source (Please specify below)

#### SIGNATURES

I certify that the information provided by me on this Application is accurate, and that I have received a copy of IRS Form 5305-A, Traditional Individual Retirement Custodial Account, a Disclosure Statement, and a Financial Disclosure. I agree to be bound by the terms and conditions found in the Agreement, Disclosure Agreement, Financial Disclosure, and amendments thereto. I assume sole responsibility for all consequences relating to my actions concerning this IRA. I understand that I may revoke this IRA on or before seven (7) days after the date of establishment. My designation of the tax year for my contribution, and any election to treat a contribution as a rollover or recharacterization, is irrevocable. I indemnify and agree to hold the custodian harmless against any liabilities. I understand that the custodian cannot provide, and has not provided, me with tax or legal advice. I have been advised to seek the guidance of a tax or legal professional.

Under penalty of perjury, I/we certify that: (1) The number shown on this form is my correct Social Security number and (2) I am not subject to backup withholding either because I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of failure to report all interest and dividends or the IRS has notified me that I am no longer subject to backup withholding. Cross out and initial statement #2 if you have been notified that you are subject to backup withholding. (3) I/we understand that my/our account is bound by the terms and conditions specified in the Deposit Account Agreement and disclosures that will be sent to me upon opening of my account. My signature authorizes Farm Bureau Bank to open the account(s) I have indicated above.

#### Signature of IRA Owner

Signature of Custodian/Trustee

Date

Date

# IRA Contribution Instructions for Traditional, Roth, and SIMPLE IRAs

# FARM BUREAU<sup>®</sup>BANK<sup>®</sup>

Farm Bureau Bank P.O.Box 33427 San Antonio, TX 78265-3427 Fax: 866.913.5087 Email: services@farmbureaubank.com

# **IRA Owner Information**

NAME, ADDRESS, CITY, STATE, AND ZIP						
IRA ACCOUNT (PLAN) NUMBER	SOCIAL SECURITY NUMBER	DATE OF BIRTH	DAYTIME PHONE NUMBER			
		1	k			

## Traditional IRA Contribution (See Additional Information included with this form.)

INVESTMENT NUMBER		AMOUNT	CONTRIBUTION DATE	TAX YEAR
		\$		
<b>CONTRIBUTION TYPE:</b>	🗆 Reg	ular (including Catch-Up)	□ Rollover or Direct Rollover fro	om an Eligible Retirement Plan
Simplified Employee Pension (SEP)		□ Distribution Repayment*		
□ Recharacterization		□ Postponed Contribution/Late Rollover (including with self-certification) <sup>3</sup>		
□ Rollover		*Reason Code (if applicable)		
	🗌 Trai	ısfer		

## Roth IRA Contribution (See Additional Information included with this form.)

INVESTMENT NUMBER	AMOUNT	CONTRIBUTION DATE		TAX YEAR	TAX YEAR OF FIRST ROTH IRA CONTRIBUTION/CONVERSION
	\$				
<b>CONTRIBUTION TYPE:</b>	Regular (including Catch-Up)		□ Rollover	or Direct Rollover from an E	ligible Retirement Plan
	□ Simplified Employee Pension (SEP)		Rollover or Direct Rollover from a Designated Roth Account		
			□ Direct Rollover from a Qualified Tuition Program		
			□ Distribution Repayment*		
	□ Recharacterization		□ Postponed Contribution/Late Rollover (including with self-certification)		(including with self-certification)*
			*Reason Code (if applicable)		

# SIMPLE IRA Contribution (See Additional Information included with this form.)

INVESTMENT NUMBER	AMOUNT	CONTRIBUTION DATE	TAX YEAR	INITIAL CONTRIBUTION DATE	
	\$				
<b>CONTRIBUTION TYPE:</b>	Employer Contribution	□ Rollover or Direct Rollover from an Eligible Retirement Plan			
	□ Transfer	Distribution Repayment*			
		□ Postponed Contribution/Late Rollover (including with self-certification)*			
		*Reason Co	de (if applicable)		

IRA Contribution Instructions for Traditional, Roth, and SIMPLE IRAs @ 2024 Wolters Kluwer Financial Services, Inc. All rights reserved.

Employer Information	(For SEP or SIMPLE contributions.)
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NAME, ADDRESS, CITY, STATE, AND ZIP	DAYTIME PHONE NUMBER

# Signatures

I am the IRA owner, employer, or individual legally authorized to complete this form. I certify the accuracy of the information set forth in this form, and I authorize this transaction. I certify that this contribution is eligible for deposit. Except as otherwise provided by law, I assume full responsibility for determining my eligibility and for ensuring the eligibility of the contribution. My designation of the tax year for the contribution, and any election to treat a contribution as a rollover or recharacterization, is irrevocable. I acknowledge that the custodian/trustee cannot provide, and has not provided, me with tax or legal advice. I have been advised to seek the guidance of a tax or legal professional.

Signature of IRA Owner/Employer

Date

Signature of Custodian/Trustee

Date

[This area intentionally left blank.]

# Additional Information

**Purpose.** The IRA Contribution Instructions for Traditional (including SEP), Roth (including Roth SEP), and SIMPLE IRAs form is used to document an individual retirement account (IRA) contribution transaction. This form cannot be used for a Roth SIMPLE IRA.

Additional Documents. Applicable law or policies of the IRA custodian/trustee may require additional documentation. For example, for a recharacterization, the Internal Revenue Service (IRS) requires you to provide a written notice of recharacterization.

**For Additional Guidance.** It is in your best interest to seek the guidance of a tax or legal professional before completing this document. You should also reference the IRA agreement and disclosure statement and/or amendments provided by the custodian/trustee. For more information refer to IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*, IRS Publication 560, *Retirement Plans for Small Business*, IRS Form 5498, *IRA Contribution Information*, or the IRS's website at www.irs.gov.

Terms. A general understanding of the following terms may be helpful in completing your transactions.

Conversions. A conversion is a reportable movement of assets from a traditional (including SEP) IRA or SIMPLE IRA to a Roth IRA.

**Designated Roth Account**. A designated Roth account is an account within an eligible retirement plan under Internal Revenue Code (IRC) Sections 401(a), 403(b), or 457(b) that holds Roth contributions and earnings. Roth contributions are generally made by elective deferral with after-tax dollars or internal plan rollovers.

**Distribution Repayment.** For any distribution repayment types, indicate the reason code as provided by the reporting instructions for IRS Form 5498. Use reason code BA for repayment of a qualified birth or adoption distribution, QR for a qualified reservist distribution repayment, or DD for a designated disaster distribution repayment or for a qualified disaster recovery distribution, TI for a terminal illness distribution, DA for a domestic abuse distribution, and EP for certain emergency expenses distribution repayments.

**Qualified Birth or Adoption Distribution Repayment.** An IRA owner may take a distribution of up to \$5,000 for a qualified birth or adoption. Such a distribution may be repaid to the IRA any time during the 3-year period beginning on the day after the date on which the distribution was received or by December 31, 2025, if the distribution was made on or before December 29, 2022.

**Designated Disaster Distribution Repayment.** Subject to applicable law, individuals in certain federally declared disaster areas were given the opportunity to take qualified distributions without an early-distribution additional tax (e.g., for a qualified hurricane distribution). In addition, an individual was allowed three years after the date of receipt to roll over or repay all or part of the qualified distribution without being subject to the one rollover per 1-year limitation or the 60-day requirement. Certain first-time homebuyer or hardship distributions were eligible for rollover within a prescribed time period.

**Qualified Disaster Recovery Distribution Repayment.** If your principal place of abode is in a qualified disaster area, you may take a qualified disaster recovery distribution without an early-distribution additional tax. These qualified disaster recovery distributions are limited in amount and subject to any time periods as defined by law. In addition, you are allowed three years after the date of receipt to repay all or part of the qualified disaster recovery distribution without being subject to the one rollover per 1-year limitation or the 60-day requirement. Also, amounts received 180 days prior to the qualified disaster for a first-time home purchase or construction, but not so used, may be recontributed within prescribed time limits.

**Qualified Reservist Distribution Repayment.** If you are a qualified reservist ordered or called to active duty after September 11, 2001 for more than 179 days (or for an indefinite period), and take an IRA distribution or take certain elective deferrals from an eligible retirement plan after September 11, 2001, and before the end of your active duty, you may make one or more contributions of these assets to your IRA within two years of the end of your active duty.

**Terminal Illness Distribution Repayment.** You may take a distribution if you have been certified by a physician as having a terminal illness. Such a distribution may be repaid any time during the 3-year period beginning on the day after the date on which the distribution was received.

**Certain Emergency Expenses Distribution Repayment.** You are allowed one additional tax-free early-withdrawal during a 3-year period from any of your IRAs or employer plans of up to \$1,000 if you incur "unforeseeable or immediate financial needs relating to personal or family emergency expenses." That withdrawal may be repaid within three years beginning on the day after the date on which the distribution was received. Only one emergency expense withdrawal per 3-year period is permitted unless such amount is fully repaid or you later made contributions to an IRA or to an employer plan equal to or exceeding the amount that remains unpaid.

**Domestic Abuse Distribution Repayment.** If you are a domestic abuse victim you are allowed additional tax-free early-withdrawals from any of your IRAs. The total amount of these withdrawals cannot exceed \$10,300. This amount is subject to an annual COLA, if any. Each withdrawal must be made during the 1-year period during which you are a victim of domestic violence of a spouse or domestic partner. The withdrawal may be repaid any time during the 3-year period beginning on the day after the distribution was made.

**Eligible Retirement Plan.** Eligible retirement plans include qualified trusts under Internal Revenue Code (IRC) Section 401(a), annuity plans under IRC Section 403(a), annuity contracts under IRC Section 403(b), and certain governmental IRC Section 457(b) plans. Common names for these plans include 401(k), profit sharing, pension, money purchase, federal thrift savings, and tax-sheltered annuity plans.

#### Postponed Contribution/Late Rollover.

**Postponed Contributions.** IRA owners serving in a combat zone or hazardous duty area, or affected by a federally declared disaster area, have an additional period after the normal contribution due date of April 15 to make annual IRA contributions for a prior year. Use reason code FD for a postponed contribution due to a federally declared disaster or use the appropriate EO or PL reason code for combat zone or hazardous duty area.

Late Rollover - Qualified Plan Loan Offset (QPLO). A qualified plan loan offset occurs when a plan loan is in default because the plan is terminated, or you severed employment, and you are unable to meet the repayment terms. Indicate the rollover of any amount being repaid as part of the qualified plan loan offset with reason code PO.

**Late Rollover - Self-Certification.** The IRS provides for a self-certification procedure (subject to verification on IRS audit) that you may use to claim eligibility for a waiver of the prohibition against making a rollover after the 60-day period. The IRA custodian/trustee may rely on the certification in accepting and reporting receipt of the rollover contribution. Report the late rollover with self-certification reason code SC.

**Reason Code**. The reporting instructions for IRS Form 5498 provide a code for use with designated IRA contribution types. Enter the code, if applicable, to indicate the reason for the contribution.

**Recharacterization.** A recharacterization is the method by which an IRA owner can redesignate from a traditional IRA to a Roth IRA, or vice versa, an IRA regular contribution made for the year. The deadline to recharacterize a contribution, plus earnings, for any tax year is the IRA owner's tax-filing due date, including extensions. The IRS also requires you to provide a written notice of recharacterization.

**Rollover or Direct Rollover from a Designated Roth Account.** If you have assets in a designated Roth account, these assets can be rolled over (spouse only) or directly rolled over to a Roth IRA.

**Rollover or Direct Rollover from an Eligible Retirement Plan.** You may roll over (spouse only) or directly roll over any eligible assets from an employer plan to a traditional IRA or a Roth IRA. The taxable portion of the direct rollover amount is subject to federal income tax.

**Direct Rollover from a Qualified Tuition Program.** Certain assets in a 529 qualified tuition program account maintained for at least 15 years for a designated beneficiary may be directly rolled over on a tax-free basis to a Roth IRA maintained for the benefit of that beneficiary. The rollover is considered a regular Roth IRA contribution for the tax year designated, and is limited to the annual regular Roth IRA contribution limits, including the MAGI and compensation requirements. There is a lifetime limit of \$35,000 for these rollover contributions.

**SIMPLE IRA Contribution.** Employer contributions include employee deferrals, employer matching contributions, and employer nonelective contributions.

Tax Year of First Roth IRA Contribution/Conversion. Roth IRA owners indicate the first year for which a Roth contribution was made, which determines when the five-year holding period starts.

**Catch-Up Contributions.** Catch-up contributions are IRA regular contributions made in addition to any other IRA regular contributions. You are eligible to make catch-up contributions if you meet the eligibility requirements for regular contributions and you attain age 50 by the end of the taxable year for which a catch-up contribution is being made.

**Contribution By Your Spouse**. If you are married and file a joint federal income tax return, you and/or your spouse may make a contribution on your behalf for that tax year if you and/or your spouse have compensation. This contribution must be made into your IRA, and it cannot exceed the contribution limits applicable to IRA regular contributions.

**Maximum Contribution Limits**. Your IRA regular (including catch-up) contributions are limited to the lesser of 100 percent of your and/or your spouse's compensation or the annual maximum contribution limit. The IRS announces the maximum contribution limits each year. Refer to IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*, to determine the amount you can contribute.

**Traditional SEP or SIMPLE IRA Employer Contributions.** All traditional SEP or SIMPLE IRA contributions should be made by the employer sponsoring the SEP or SIMPLE plan.

Spouse as Beneficiary. A spouse beneficiary may roll over inherited eligible retirement plan assets. This is not available to a nonspouse beneficiary.

**Traditional and Roth IRA Contributions.** An annual contribution, commonly referred to as a regular contribution, is your contribution for the tax year, and is based on your and/or your spouse's compensation. Your designation of the tax year for your contribution is irrevocable. You may direct all or a portion of any tax refund directly to an IRA.

**Two-Year Rule.** After a two-year period that begins on the date of the initial contribution to your SIMPLE IRA, you are allowed to roll over assets from a traditional IRA or an eligible retirement plan to a SIMPLE IRA. A rollover or transfer from a SIMPLE IRA to a traditional IRA, or a conversion of SIMPLE IRA assets to a Roth IRA, is not allowed within a two-year period that begins on the date of the initial contribution to your SIMPLE IRA. You may, however, roll over or transfer a SIMPLE IRA to a SIMPLE IRA within the two-year period.

IRACMBCONLAZ 11/1/2024 (2411).00 Page 4 of 4

IRA Contribution Instructions for Traditional, Roth, and SIMPLE IRAs @ 2024 Wolters Kluwer Financial Services, Inc. All rights reserved.



## IMPORTANT - ACTION REQUIRED

This form must be completed, signed and returned to Farm Bureau Bank FSB before your automatic payment request is activated.

Please print and mail this form to: Farm Bureau Bank P.O. Box 33427 San Antonio, TX 78265-3427 Email to: services@farmbureaubank.com Or Fax to: 866.913.5087

## **AUTHORIZATION**

I (we) hereby authorize Farm Bureau Bank to initiate the following debit entries to my (our) bank account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

This automatic payment method will be effective on your next payment due date, after receipt of the completed document. (Allow up to 15 days prior to due date for set up and activation)

TRANSFER TYPE:		Recurring Transfer - 1	[ransfer \$	monthly on the	e day of the month	
		I	beginning on		-	
		One-Time Transfer - S	\$	For this type of transf	er, I understand there is a	\$5.00 fee per
				transaction except fo	or funds used in account o	activations.
FROM:				Do	Not Use Temporary Checks	or Deposit Slips.
Account Type:	Checking	🗌 Sav	vings	555 Maple	Q. SMITH Street 555-1234 ,TX 56789	1936
Bank Name:				- PAY TO THE ORDER OF		
Routing Number:				- CO Operation PO Box 33427 San Antonio, 1	RM BUREAU BANK 19 Center iewas 78265-3427	DOLLARS DE La Provincia de la Constancia
Account Number:				NAMES OF THE OWNER	UDDJAL: 000000529 Jage Jage Jage Jage Jage Jage Jage Jage	ISTRUCTURE STRUCTURE STRUCTURES
IMPORTANT: Please verify	y with your bar	nking institution that th	ne account ar	nd routing numbers ab	oove are correct and eligi	ble for automatic debits.
TO:						
Account Type:	Checking	Savings	🗌 Installme	ent Loan		
Bank Name: Farm Bure	au Bank			_		
Routing Number: 12128	31892			-		
Account Number:				-		
This authorization is to ren time and in such manner					one, or email notification	of its termination in such
	ual Percentag	e Rate (APR) will incre				ents. If your payment is not r making the payments by

**Deposits:** If we initiate an ACH debit on your behalf for credit to your account with us, the funds may not be available for withdrawal until the 3rd business day following the transaction date. Requests must be processed before 3:00pm (CT) to be included in the current business day.

Signature	of Primary	Account	Holder

Date

Signature of Secondary Account Holder

Date

Printed Name of Primary Account Holder

Printed Name of Secondary Account Holder

# **ROTH INDIVIDUAL RETIREMENT CUSTODIAL ACCOUNT**

(Under Section 408A of the Internal Revenue Code) Form **5305-RA** (Rev. April 2017) Department of the Treasury Internal Revenue Service The depositor and the custodian make the following agreement:

**Article I.** Except in the case of a qualified rollover contribution described in section 408A(e) or a recharacterized contribution described in section 408A(d)(6), the custodian will accept only cash contributions up to \$5,500 per year for 2013 through 2017. For individuals who have reached the age of 50 by the end of the year, the contribution limit is increased to \$6,500 per year for 2013 through 2017. For years after 2017, these limits will be increased to reflect a cost-of-living adjustment, if any. **Article II.** 

**1.** The annual contribution limit described in Article I is gradually reduced to \$0 for higher income levels. For a depositor who is single or treated as single, the annual contribution is phased out between adjusted gross income (AGI) of \$118,000 and \$133,000; for a married depositor filing jointly, between AGI of \$186,000 and \$196,000; and for a married depositor filing separately, between AGI of \$0 and \$10,000. These phase-out ranges are for 2017. For years after 2017, the phase-out ranges, except for the \$0 to \$10,000 range, will be increased to reflect a cost-of-living adjustment, if any. Adjusted gross income is defined in section 408A(c)(3).

**2.** In the case of a joint return, the AGI limits in the preceding paragraph apply to the combined AGI of the depositor and his or her spouse.

**Article III.** The depositor's interest in the balance in the custodial account is nonforfeitable.

#### Article IV.

1. No part of the custodial account funds may be invested in life insurance contracts, nor may the assets of the custodial account be commingled with other property except in a common trust fund or common investment fund (within the meaning of section 408(a)(5)).

**2.** No part of the custodial account funds may be invested in collectibles (within the meaning of section 408(m)) except as otherwise permitted by section 408(m)(3), which provides an exception for certain gold, silver, and platinum coins, coins issued under the laws of any state, and certain bullion.

#### Article V.

1. If the depositor dies before his or her entire interest is distributed to him or her and the depositor's surviving spouse is not the designated beneficiary, the remaining interest will be distributed in accordance with (a) below or, if elected or there is no designated beneficiary, in accordance with (b) below.

- (a) The remaining interest will be distributed, starting by the end of the calendar year following the year of the depositor's death, over the designated beneficiary's remaining life expectancy as determined in the year following the death of the depositor.
- (b) The remaining interest will be distributed by the end of the calendar year containing the fifth anniversary of the depositor's death.

2. The minimum amount that must be distributed each year under paragraph 1(a) above is the account value at the close of business on December 31 of the preceding year divided by the life expectancy (in the single life table in Regulations section 1.401(a)(9)-9) of the designated beneficiary using the attained age of the beneficiary in the year following the year of the depositor's death and subtracting 1 from the divisor for each subsequent year.

**3.** If the depositor's surviving spouse is the designated beneficiary, such spouse will then be treated as the depositor.

#### Árticle VI.

1. The depositor agrees to provide the custodian with all information necessary to prepare any reports required by sections 408(i) and 408A(d)(3)(E), Regulations sections 1.408-5 and 1.408-6, or other guidance published by the Internal Revenue Service (IRS).

2. The custodian agrees to submit to the IRS and depositor the reports prescribed by the IRS.

Article VII. Notwithstanding any other articles which may be added or incorporated, the provisions of Articles I through IV and this sentence will be controlling. Any additional articles inconsistent with section 408A, the related regulations, and other published guidance will be invalid.

**Do Not** File with Internal Revenue Service

□ Amendment

Article VIII. This agreement will be amended as necessary to comply with the provisions of the Code, the related regulations, and other published guidance. Other amendments may be made with the consent of the persons whose signatures appear on the Application that accompanies this agreement.

#### Article IX.

- 9.01 Your Roth IRA Documents. This Internal Revenue Service (IRS) Forms 5305 series agreement for Roth IRAs, amendments, application, beneficiary designation, disclosure statement, and other documentation, if any, set forth the terms and conditions governing your Roth individual retirement account (IRA) and your or, after your death, your beneficiary's relationship with us. Articles I through VIII of the IRS 5305 agreement have been reviewed and approved by the IRS. The disclosure statement sets forth various Roth IRA rules in simpler language. Unless it would be inconsistent to do so, words and phrases used in this document should be construed so the singular includes the plural and the plural includes the singular. This document may be used to establish a Roth SEP IRA.
- 9.02 Definitions. This Agreement refers to you as the depositor, and us as the custodian. References to "you," "your," and "Roth IRA owner" will mean the depositor, and "we," "us," and "our" will mean the custodian. The terms "you" and "your" will apply to you. In the event you appoint a third party, or have a third party appointed on your behalf, to handle certain transactions affecting your Roth IRA, such third party will be your agent and will be considered "you" for purposes of this agreement. Additionally, references to "Roth IRA" will mean the custodial account and will not indicate Roth SIMPLE or Roth SEP IRAs unless specifically stated. Further, references to "traditional" and "traditional IRA" will include an IRA indicated to be a SEP IRA unless specifically stated, and "SEP" will not indicate a Roth SIMPLE IRA unless specifically stated.
- **9.03** Additional Provisions. Additional provisions may be attached to, and made a part of, this agreement by either party. The provisions must be in writing, agreed to by us, and in a format acceptable to us.
- 9.04 Our Fees and Expenses. We may charge reasonable fees and are entitled to reimbursement for any expenses we incur in establishing and maintaining your Roth IRA. We may change the fees at any time by providing you with notice of such changes. We will provide you with fee disclosures and policies. We may deduct fees directly from your Roth IRA assets or bill you separately. The payment of fees has no effect on your contributions. Additionally, we have the right to liquidate your Roth IRA assets to pay such fees and expenses. If you do not direct us on the liquidation, we will liquidate the assets of our choice and will not be responsible for any losses or claims that may arise out of the liquidation.
  9.05 Amendments. We may amend your Roth IRA in any respect and at
- **9.05 Amendments.** We may amend your Roth IRA in any respect and at any time, including retroactively, to comply with applicable laws governing retirement plans and the corresponding regulations. Any other amendments shall require your consent, by action or no action, and will be preceded by written notice to you. Unless otherwise required, you are deemed to automatically consent to an amendment, which means that your written approval is not required for the amendment to apply to the Roth IRA. In certain instances the governing law or our policies may require us to secure your written consent before an amendment can be applied to the Roth IRA. If you want to withhold your consent to an amendment, you must provide us with a written objection within 30 days of the receipt date of the amendment.
- **9.06** Notice and Delivery. Any notice mailed to you will be deemed delivered and received by you, five days after the postmark date. This fifth day following the postmark is the receipt date. Notices will be mailed to the last address we have in our records. You are responsible for ensuring that we have your proper mailing address. Upon your consent, we may provide you with notice in a delivery

Roth IRA Organizer-Custodial © 2024 Wolters Kluwer Financial Services, Inc.

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format other than by mail. Such formats may include various electronic deliveries. Any notice, including terminations, change in personal information, or contributions mailed to us will be deemed delivered when actually received by us based on our ordinary business practices. All notices must be in writing unless our policies and procedures provide for oral notices.

- **9.07** Applicable Laws. This agreement will be construed and interpreted in accordance with the laws of, and venued in, our state of domicile.
- **9.08** Disqualifying Provisions. Any provision of this agreement that would disqualify the Roth IRA will be disregarded to the extent necessary to maintain the account as a Roth IRA.
- **9.09 Interpretation.** If any question arises as to the meaning of any provision of this agreement, then we shall be authorized to interpret any such provision, and our interpretation will be binding upon all parties.
- 9.10 Representations and Indemnity. You represent that any information you or your agents provide to us is accurate and complete, and that your actions comply with this agreement and applicable laws governing retirement plans. You understand that we will rely on the information provided by you, and that we have no duty to inquire about or investigate such information. We are not responsible for any losses or expenses that may result from your information, direction, or actions, including your failure to act. You agree to hold us harmless, to indemnify, and to defend us against any and all actions or claims arising from, and liabilities and losses incurred by reason of your information, direction, or actions. Additionally, you represent that it is your responsibility to seek the guidance of a tax or legal professional for your Roth IRA issues.

We are not responsible for determining whether your contributions or distributions comply with this agreement or the federal laws governing retirement plans. We are not responsible for any taxes, judgments, penalties, or expenses incurred in connection with your Roth IRA, or any losses that are a result of events beyond our control. We have no responsibility to process transactions until after we have received appropriate direction and documentation, and we have had a reasonable opportunity to process the transactions. We are not responsible for interpreting or directing beneficiary designations or divisions, including separate accounting, court orders, penalty exception determinations, or other similar situations. **Investment of Roth IRA** Assets

## 9.11 Investment of Roth IRA Assets.

- (a) Deposit Investments Only. The deposit investments we offer are limited to savings, share and money market accounts, and certificates of deposit (CDs), and will earn a reasonable rate. This Roth IRA is not, and cannot be, a self-directed Roth IRA. It does not permit you to invest your contributions or Roth IRA assets in nondeposit investments such as property, annuities, stocks, bonds, and government, municipal or United States Treasury securities.
- (b) Investment of Contributions. You may invest Roth IRA contributions in any Roth IRA deposit investments we offer. If you fail to provide us with investment direction for a contribution, we will return or hold all or part of such contribution based on our policies and procedures. We will not be responsible for any loss of Roth IRA income associated with your failure to provide appropriate investment direction.
- (c) **Directing Investments.** All investment directions must be in a format or manner acceptable to us. You may invest in any Roth IRA investments that you are qualified to purchase, and that we are authorized to offer and do offer at the time of the investment selection, and that are acceptable under the applicable laws governing retirement plans. Your Roth IRA investments will be registered in our name for the benefit of your Roth IRA. Specific investment information may be provided at the time of the investment.

Based on our policies, we may allow you to delegate the investment responsibility of your Roth IRA to an agent by providing us with written notice of delegation in a format acceptable to us. We will not review or guide your agent's decisions, and you are responsible for the agent's actions or failure to act. We are not responsible for directing your investments, or providing investment advice, including guidance on the suitability or potential market value of various investments.

- (d) Investment Fees and Asset Liquidation. We have the right to liquidate your Roth IRA assets to pay fees and expenses, federal tax levies, or other assessments on your Roth IRA. If you do not direct us on the liquidation, we will liquidate the assets of our choice and will not be responsible for any losses or claims that may arise out of the liquidation.
- **9.12 Distributions.** Withdrawal requests must be in a format acceptable to us, or on forms provided by us. We may require you, or your beneficiary after your death, to elect a distribution reason, provide documentation, and provide a proper tax identification number before we process a distribution. These withdrawals may be subject to taxes, withholding, and penalties. Distributions will generally be in cash.

Required minimum distributions (RMDs) for your beneficiaries will be based on Treasury Regulations in addition to our then current policies and procedures. The RMD regulations are described within the Disclosure Statement. In the event a beneficiary, after your death, fails to take an RMD we may do nothing, distribute the entire Roth IRA balance, or distribute the RMD based on our own calculation.

**NOTE:** Because of the tax and financial consequences surrounding taking RMDs, you are advised to seek the guidance of a tax or legal professional.

- **9.13** Spouse Beneficiary. Notwithstanding Article V, a spouse beneficiary shall be permitted all the beneficiary options allowed under law or applicable regulations. The default election for a spouse beneficiary is the life expectancy method. If your surviving spouse fails to take the required minimum distribution, he/she is deemed to have treated your Roth IRA as his/her own. If your surviving spouse is your sole beneficiary, your spouse may treat your Roth IRA as his/her own Roth IRA and would not be subject to the required minimum distribution rules.
- **9.14 Beneficiary Default Election.** If your eligible designated beneficiary does not make an election in terms of a required minimum distribution method, the life expectancy method will be the default under this agreement.
- **9.15 Cash Contributions.** We may accept transfers, rollovers, conversions, and other similar contributions in cash from other IRAs, eligible retirement plans, and as allowed by law. Prior to completing such transactions we may require that you provide certain information in a format acceptable to us.
- **9.16 Reports and Records.** We will maintain the records necessary for IRS reporting on this Roth IRA. Required reports will be provided to you, or your beneficiary after your death, and the IRS. If you believe that your report is inaccurate or incomplete, you must notify us in writing within 30 days following the receipt date. Your investments may require additional state and federal reporting.
- **9.17 Termination.** You may terminate this agreement without our consent by providing us with a written notice of termination. A termination and the resulting distribution or transfer will be processed and completed as soon as administratively feasible following the receipt of proper notice. At the time of termination we may retain the sum necessary to cover any fees and expenses, taxes, or investment penalties.
- **9.18 Our Resignation.** We can resign at any time by providing you with 30 days written notice prior to the resignation date, or within five days of our receipt of your written objection to an amendment. In the event you materially breach this agreement, we can terminate this agreement by providing you with five days prior written notice. Upon our resignation, you must appoint a qualified successor custodian or trustee. Your Roth IRA assets will be transferred to the successor custodian or trustee once we have received appropriate direction. Transfers will be completed within a reasonable time following our resignation notice and the payment of your remaining Roth IRA fees or expenses. At the time of resignation we may retain the sum necessary to cover any fees and expenses, taxes, or investment penalties. If you fail to provide us with acceptable transfer direction within 30 days from the date of the notice we can transfer the assets to a successor custodian or trustee of our choice or distribute them to you in cash.
- **9.19** Successor Organization. If we merge with, purchase, or are acquired by, another organization, such organization, if qualified, may automatically become the successor custodian or trustee of your Roth IRA.

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IRACUSROTHLZ 11/1/2024 (2411).00 Page 5 of 15

# IRS FORM 5305-RA INSTRUCTIONS (Rev. 4-2017)

#### **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

## **Purpose of Form**

Form 5305-RA is a model custodial account agreement that meets the requirements of section 408A. However, only Articles I through VIII have been reviewed by the IRS. A Roth individual retirement account (Roth IRA) is established after the form is fully executed by both the individual (depositor) and the custodian. This account must be created in the United States for the exclusive benefit of the depositor and his or her beneficiaries.

**Do not** file Form 5305-RA with the IRS. Instead, keep it with your records.

Unlike contributions to traditional individual retirement arrangements, contributions to a Roth IRA are not deductible from the depositor's gross income; and distributions after 5 years that are made when the depositor is 59 1/2 years of age or older or on account of death, disability, or the purchase of a home by a first-time homebuyer (limited to \$10,000), are not includible in gross

income. For more information on Roth IRAs, including the required disclosures the custodian must give the depositor, see **Pub. 590-A**, Contributions to Individual Retirement Arrangements (IRAs), and **Pub. 590-B**, Distributions from Individual Retirement Arrangements (IRAs).

#### Definitions

**Custodian.** The custodian must be a bank or savings and loan association, as defined in section 408(n), or any person who has the approval of the IRS to act as custodian. **Depositor.** The depositor is the person who establishes the custodial account.

#### **Specific Instructions**

Article I. The depositor may be subject to a 6% tax on excess contributions if (1) contributions to other individual retirement arrangements of the depositor have been made for the same tax year, (2) the depositor's adjusted gross income exceeds the applicable limits in Article II for the tax year, or (3) the depositor's and spouse's compensation is less than the amount contributed by or on behalf of them for the tax year.

Article V. This article describes how distributions will be made from the Roth IRA after the depositor's death. Elections made pursuant to this article should be reviewed periodically to ensure they correspond to the depositor's intent. Under paragraph 3 of Article V, the depositor's spouse is treated as the owner of the Roth IRA upon the death of the depositor, rather than as the beneficiary. If the spouse is to be treated as the beneficiary, and not the owner, an overriding provision should be added to Article IX.

Article IX. Article IX and any that follow it may incorporate additional provisions that are agreed to by the depositor and custodian to complete the agreement. They may include, for example, definitions, investment powers, voting rights, exculpatory provisions, amendment and termination, removal of the custodian, custodian's fees, state law requirements, beginning date of distributions, accepting only cash, treatment of excess contributions, prohibited transactions with the depositor, etc. Attach additional pages if necessary.

# **ROTH IRA DISCLOSURE STATEMENT**

Right to Revoke Your Roth IRA. With some exceptions, you have the right to revoke this Roth individual retirement account (IRA) within seven days of receiving this Disclosure Statement. If you revoke your Roth IRA, we will return your entire Roth IRA contribution without any adjustment for items such as sales commissions, administrative expenses, or fluctuation in market value. Exceptions to your right of revocation include that you may not revoke a Roth IRA established with a recharacterized contribution, nor do you have the right to revoke upon amendment of this agreement.

You may revoke your Roth IRA by providing us with written notice. The revocation notice may be mailed by first-class mail, or hand delivered to us. If your notice is mailed by first-class, postage pre-paid mail, the revocation will be deemed mailed on the date of the postmark.

If you have any questions or concerns regarding the revocation of your Roth IRA, please call or write to us. Our telephone number, address, and a contact name to be used for communications can be found on the application that accompanies this Disclosure Statement and Internal Revenue Service (IRS) Forms 5305 series agreement.

This Disclosure Statement. This Disclosure Statement provides you, or your beneficiaries after your death, with a summary of the rules and regulations governing this Roth IRA.

Definitions. The IRS Forms 5305 series agreement for Roth IRAs contains a definitions section. The definitions found in such section apply to this agreement. The IRS refers to you as the depositor, and us as the custodian. References to "you," "your," and "Roth IRA owner" will mean the depositor, and "we," "us," and "our" will mean the custodian. The terms "you" and "your" will apply to you. In the event you appoint a third party, or have a third party appointed on your behalf to handle certain transactions affecting your Roth IRA, such third party will be considered your agent and, therefore, "you" for purposes of this agreement. Additionally, references to "Roth IRA" will mean the custodial account and will not indicate Roth SIMPLE or Roth SEP IRAs unless specifically stated. Further, references to "traditional" and "traditional IRA" will include an IRA indicated to be a SEP IRA, references to "SIMPLE IRA" will not indicate a Roth SIMPLE IRA unless specifically stated, and "SEP" will not indicate a Roth SEP unless specifically stated.

For Additional Guidance. It is in your best interest to seek the guidance of a tax or legal professional before completing any Roth IRA establishment documents. For more information, you can also refer to IRS Publication 590-A, Contributions to Individual Retirement Arrangements (IRAs), IRS Publication 590-B, Distributions from Individual Retirement Arrangements (IRAs), instructions to your federal income tax return, the IRS's website at www.irs.gov, or, if applicable, your employer's SEP plan documents.

#### **Roth IRA Restrictions and Approval.**

- 1. IRS Form 5305-R or 5305-RA Agreement. This Disclosure Statement and the IRS Forms 5305 series agreement, amendments, application, and additional provisions set forth the terms and conditions governing your Roth IRA. Such documents are the agreement.
- Individual/Beneficiary Benefit. This Roth IRA must be for the exclusive benefit of you and, upon your death, your beneficiaries. The Roth IRA must be established in your name and not in the name of your beneficiary, living trust, or another party or entity.
- Beneficiary Designation. By completing the appropriate section on 3. the corresponding Roth IRA application you may designate any person(s) as your beneficiary to receive your Roth IRA assets upon your death. You may also change or revoke an existing designation in such manner and in accordance with such rules as we prescribe for this purpose. If there is no beneficiary designation on file at the time of your death, or if none of the beneficiaries on file are alive at the time of your death, your Roth IRA assets will be paid to your estate. We may rely on the latest beneficiary designation on file at the time of your death, will be fully protected in doing so, and will have no liability whatsoever to any person making a claim to the Roth IRA assets under a subsequently filed designation or for any other reason.
- 4. Cash Contributions. Regular or annual Roth IRA contributions must be in cash, which may include a check, money order, or wire transfer.

- 5. Roth IRA Custodian. A Roth IRA custodian must be a bank, federally insured credit union, savings and loan association, trust company, or other entity, which is approved by the Secretary of the Treasury to act as a Roth IRA custodian.
- Prohibition Against Life Insurance and Commingling. None of 6. your Roth IRA assets may be invested in life insurance contracts, or commingled with other property, except in a common trust fund or common investment fund.
- 7. Nonforfeitability. The assets in your Roth IRA are not forfeitable.
- 8. Collectibles. Generally, none of your Roth IRA assets may be invested in collectibles, including any work of art, rug, or antique, metal or gem, stamp or coin, alcoholic beverage, or any other tangible personal property. If we allow, you may invest your Roth IRA assets in the following coins and bullion: certain gold, silver, and platinum coins minted by the United States; a coin issued under the laws of any state; and any gold, silver, platinum, and palladium bullion of a certain fineness, and only if such coins and bullion are held by us. For additional guidance on collectibles, including nonfungible tokens (NFTs), see Section 408(m) of the Internal Revenue Code (IRC) and, pending future guidance, IRS Notice 2023-27.
- 9. Cash Rollovers. You may be eligible to make a rollover contribution of your Roth IRA distribution to a Roth IRA. Rollovers to and from Roth IRAs are described in greater detail elsewhere in this Disclosure Statement
- 10. Required Minimum Distribution (RMD) Rules For Beneficiaries. This Roth IRA is subject to the RMD rules summarized in this agreement.
- 11. No Prohibited Transactions. If you or your beneficiary engage in a prohibited transaction, this Roth IRA loses its tax exempt status and is treated as distributing all of its assets to you at its fair market value on the first day of the year. If the total value is more than your basis in the Roth IRA, you will have a taxable gain that is includible in your gross income for the year during which the prohibited transaction occurred. Further, any such deemed distributions will not count towards any RMDs.
- 12. No Pledging. If you pledge all or a portion of your Roth IRA as security for a loan, the portion pledged will be treated as a distribution to you, is included in your gross income, and may be subject to the 10 percent early-distribution additional tax.
- 13. IRS Approval of Form. This agreement includes an IRS Forms 5305 series agreement. Articles I through VIII of this IRS agreement have been reviewed and approved by the IRS. This approval is not a determination of its merits, and not an endorsement of the investments provided by us, or the operation of the Roth IRA. Article IX of this IRS agreement contains additional contract provisions that have not been reviewed or approved by the IRS.
- 14. State Laws. State laws may affect your Roth IRA in certain situations, including beneficiary designations, agency relationships, spousal consent, unclaimed property, taxes, and reporting.

#### **Roth IRA Eligibility and Contributions.**

1. Regular or Annual Roth IRA Contribution. An annual contribution, commonly referred to as a regular contribution, is your contribution for the tax year, and is based on your and your spouse's compensation if filing jointly. Your designation of the tax year for your contribution is irrevocable. You may direct all or a portion of any tax refund directly to an IRA, up to your annual contribution limit.

If you are married and file a joint federal income tax return, you or your spouse may make a contribution on your behalf for that tax year if you or your spouse have compensation. This contribution must be made into your Roth IRA, and it cannot exceed the contribution limits applicable to regular Roth IRA contributions.

**Compensation for Eligibility.** You are eligible to contribute to your 2. Roth IRA if you have compensation (also referred to as earned income). The amount you may contribute may be limited based on your modified adjusted gross income (MAGI). The instructions to vour federal income tax return will provide helpful information in determining your compensation and MAGI amounts.

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IRACUSROTHLZ 11/1/2024 (2411).00 Page 7 of 15

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Common examples of compensation include wages, salary, tips, bonuses, and other amounts received for providing personal services, and earned income from self-employment. Compensation does not include earnings and profits from property such as dividends, interest, or capital gains, or pension, annuity, or deferred compensation plan amounts.

**3.** Limitations on Contributions. The amount you can contribute depends on your MAGI for the tax year for which the contribution applies, your marital status, and your tax-filing status. The following chart shows how your MAGI and status affect your contribution limit. The greater your MAGI, the lesser the amount you may contribute.

2025 MAGI LIMITS					
Modified AGI (MAGI)*	Single	Married, Filing Jointly	Married, Filing Separately**		
Less than \$10,000	Full Contribution	Full Contribution	Phaseout		
\$ 10,000 - \$150,000	Full Contribution	Full Contribution	No Contribution		
\$ 150,001 - \$164,999	Phaseout	Full Contribution	No Contribution		
\$ 165,000 - \$236,000	No Contribution	Full Contribution	No Contribution		
\$ 236,001 - \$245,999	No Contribution	Phaseout	No Contribution		
\$246,000 or over	No Contribution	No Contribution	No Contribution		

2024 MAGI LIMITS					
Modified AGI (MAGI)* Single		Married, Filing Jointly	Married, Filing Separately**		
Less than \$10,000	Full Contribution	Full Contribution	Phaseout		
\$ 10,000 - \$146,000	Full Contribution	Full Contribution	No Contribution		
\$146,001 - \$160,999	Phaseout	Full Contribution	No Contribution		
\$161,000 - \$230,000	No Contribution	Full Contribution	No Contribution		
\$230,001 - \$239,999	No Contribution	Phaseout	No Contribution		
\$240,000 or over	No Contribution	No Contribution	No Contribution		

\* Subject to annual cost-of-living adjustments, if any.

\*\*An individual who is married, filing separately, and who lived apart from his/her spouse the entire year, can use the MAGI limit for a single filer to determine his/her contribution limit.

IRS Publication 590-A, *Contributions to Individual Retirement Arrangements (IRAs)*, and the instructions to your federal income tax return also contain helpful calculation information.

- 4. Catch-Up Contributions. Catch-up contributions are regular Roth IRA contributions made in addition to any other regular Roth IRA contributions. You are eligible to make catch-up contributions if you meet the eligibility requirements for regular contributions and you attain age 50 by the end of the taxable year for which a catch-up contribution is being made.
- 5. Maximum Contribution Limits. Your regular (including catch-up) Roth IRA contributions are limited to the lesser of 100 percent of your and your spouse's compensation if filing jointly or the dollar amounts set forth on the following chart:

Contribution Tax Year	Regular Contribution Limit	Catch-Up Contribution Limit	Total Contribution Limit
2024	\$7,000	\$1,000	\$8,000
2025	\$7,000	\$1,000	\$8,000
2026 and later years	\$7,000*	\$1,000*	\$8,000*

\* The regular and catch-up IRA contribution limits are subject to annual cost-of-living adjustments, if any.

6. Contribution Deadline. You may make regular (including catch-up) Roth IRA contributions any time for a taxable year up to and including your federal income tax return due date, excluding extensions, for that taxable year. The due date for most taxpayers is April 15. The deadline may be extended or postponed in some situations. Examples of postponed contributions include a federally declared disaster, a terroristic or military action, or service in a hazardous duty area or combat zone.

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- 7. Roth IRA and Traditional IRA Contribution Limit. Your combined regular (including catch-up) traditional IRA and Roth IRA contributions may not exceed the maximum contribution limit set forth in the previous chart.
- 8. SEP and SIMPLE IRA Contributions. Your employer may make simplified employee pension (SEP) plan contributions to this Roth IRA in addition to your own regular Roth IRA contributions. Your employer is responsible for verifying the SEP plan's eligibility requirements and determining the SEP contribution amount. This Roth IRA cannot accept Savings Incentive Match Plan for Employees of Small Employers (SIMPLE) IRA contributions from your employer.

Nonrefundable Tax Credit. You may be eligible to take a tax credit for your regular Roth IRA contributions. The credit is equal to a percentage of your qualified contributions up to \$2,000. The credit cannot exceed \$1,000 for any tax year. To be eligible for the tax credit, you must be age 18 or older by the end of the applicable tax year, not a dependent of another taxpayer, not a full-time student, and satisfy certain restrictions on distributions.

**Moving Assets To and From Roth IRAs.** There are a variety of transactions that allow you to move your retirement assets to and from your Roth IRAs. We have sole discretion on whether we will accept, and how we will process, movements of assets to and from Roth IRAs. We or any other financial organizations involved in the transaction may require documentation for such activities.

- 1. Roth IRA-to-Roth IRA Transfers. You may transfer all or a portion of your Roth IRA assets from one Roth IRA to another Roth IRA. A Roth IRA transfer means that the Roth IRA assets move from one Roth IRA to another Roth IRA in a manner that prevents you from cashing the Roth IRA assets, or even depositing the assets anywhere except in the receiving Roth IRA. Transfers are not taxable or reportable, and the IRS does not impose timing or frequency restrictions on transfers. You may be required to complete a transfer authorization form prior to transferring your Roth IRA assets.
- Roth IRA-to-Roth IRA Rollovers. A Roth IRA rollover is another 2. way to move assets tax-free between Roth IRAs. You may roll over all or a portion of your Roth IRA assets by taking a distribution from a Roth IRA and recontributing part or all of it as a rollover contribution into the same or another Roth IRA. A rollover contribution is irrevocable. You must report your Roth IRA rollover to the IRS on your federal income tax return. Your contribution may only be designated as a rollover if the Roth IRA distribution is deposited within 60 calendar days following the date you receive the distributed assets. Any portion not rolled over will be subject to the Roth IRA ordering rules to determine income taxes and penalty taxes. The 60-day period may be extended to 120 days for a first-time homebuyer distribution where there is a delay or cancellation in the purchase or construction of the home. You are limited to one rollover per 1-year (12-month) period. You may only roll over one IRA distribution per 1-year period aggregated between all of your IRAs. For this purpose IRA includes rollovers among traditional (including SEP), SIMPLE, and Roth (including Roth SEP and Roth SIMPLE) IRAs. For example, if you have IRA 1, IRA 2, and IRA 3, and take a distribution from IRA 1 and roll it over into a new IRA 4, you will have to wait 1 year from the date of that distribution to take another distribution from any of your IRAs and subsequently roll it over into an IRA. The 1-year limitation does not apply to rollovers related to first-time homebuyer distributions, distributions converted to a Roth IRA, and rollovers from an employer-sponsored eligible retirement plan.
- **3.** Rollovers and Transfers from Roth SIMPLE IRAs. You may not roll retirement plans or transfer assets from a Roth SIMPLE IRA to a Roth IRA or other eligible retirement plan until two years have passed since the date on which you first participated in an employer's SIMPLE IRA plan, which is the initial contribution date. If you participated in SIMPLE IRA plans of different employers, the initial contribution date and two-year tracking period are determined separately for SIMPLE IRA assets from each employer.

IRACUSROTHLZ 11/1/2024 (2411).00 Page 8 of 15

- **4. Rollovers to Roth SIMPLE IRAs.** You may not roll over assets to a Roth SIMPLE IRA from a Roth IRA or other eligible retirement plan until two years have passed since you first participated in an employer's SIMPLE IRA plan, which is the initial contribution date. If you participated in SIMPLE IRA plans of different employers, the initial contribution date and two-year period are determined separately for SIMPLE IRA assets from each employer.
- 5. Extension of the 60-Day Period. The Secretary of the Treasury may extend the 60-day period for completing rollovers in certain situations such as casualty, disaster, or other events beyond the reasonable control of the individual who is subject to the 60-day period. The IRS also provides for a self-certification procedure for making a late rollover (subject to verification by the IRS) that you may use to claim eligibility for an extension with respect to a rollover into an IRA. It provides that we may rely on the certification provided by you in accepting and reporting receipt of a rollover contribution after the 60-day period (i.e., a late rollover) if we don't have actual knowledge that is contrary to the self-certification.
- 6. Transfers Due to Divorce. Your former spouse, pursuant to a divorce decree or legal separation order, may transfer assets from your Roth IRA to his/her Roth IRA.
- 7. Repayment of a Qualified Reservist Distribution. If you are a qualified reservist ordered or called to active duty after September 11, 2001 for more than 179 days (or for an indefinite period), and take an IRA distribution or take certain elective deferrals from an eligible retirement plan after September 11, 2001, and before the end of your active duty, you may make one or more contributions of these assets to your Roth IRA within two years of the end of your active duty.
- 8. Repayment of a Qualified Birth or Adoption Distribution. You may take a distribution of up to \$5,000 for a qualified birth or adoption within one year of the birth or from when the adoption is finalized. Such a distribution may be repaid to the IRA any time during the 3-year period beginning on the day after the date on which the distribution was received or by December 31, 2025, if the distribution was made on or before December 29, 2022.
- **9. Repayment of a Distribution for Terminal Illness.** You may take a distribution if you have been certified by a physician as having a terminal illness. Such a distribution may be repaid any time during the 3-year period beginning on the day after the date on which the distribution was received.
- 10. Repayment of Withdrawals for Certain Emergency Expenses. You may take a distribution of up to \$1,000 if you incur "unforeseeable or immediate financial needs relating to personal or family emergency expenses." Such distribution may be repaid any time during the 3-year period beginning on the day after the date on which the distribution was received.
- 11. Repayment of Withdrawals for Domestic Abuse. You may take distributions up to a total of \$10,300 if you are the victim of domestic abuse. Such distributions may be repaid any time during the 3-year period beginning on the day after the date on which a distribution was received.

#### Movement of Assets Between Traditional and Roth IRAs.

- 1. Traditional IRA to Roth IRA Conversions. You may convert all or a portion of your traditional IRA assets to a Roth IRA, including a Roth SEP IRA. Your conversion assets (excluding prorated nondeductible contributions) are subject to federal income tax. Your conversion must be reported to the IRS. You cannot convert any aggregated RMDs not taken for the year. The 10 percent early-distribution additional tax does not apply to conversions. If you elect to convert your assets using a rollover transaction, the 60-day rule applies. The one per 1-year limitation does not apply to conversions.
- 2. Traditional IRA and Roth IRA Recharacterizations. You may recharacterize, or choose to treat all or a portion of your regular (including catch-up) traditional IRA contribution as a regular Roth IRA contribution. Similarly, you may recharacterize all or a portion of your regular (including catch-up) Roth IRA contribution as a regular traditional IRA contribution. A recharacterization election is

irrevocable. You must complete a recharacterization no later than your federal income tax-filing due date, including extensions, for the year you make the initial contribution. If you timely file your federal income tax return, you may still recharacterize as late as October 15 for calendar year filers. Recharacterizations must occur by transfer, which means that the assets, adjusted for gains and losses on the recharacterized amount, must be transferred into another IRA. The recharacterized contribution is treated as though you deposited it into the second IRA on the same day you actually deposited it in the first IRA. Recharacterize may be completed on your behalf after your death. A written notice of recharacterization is required for recharacterization transactions.

#### Movement of Other Assets to Roth IRAs.

- 1. Conversions from SIMPLE IRAS. You cannot convert assets from a SIMPLE IRA to a Roth IRA, including Roth SEP and Roth SIMPLE IRAs, until two years have passed since the date on which you first participated in an employer's SIMPLE IRA plan, which is the initial contribution date. If you participated in SIMPLE IRA plans of different employers, the initial contribution date and two-year period are determined separately for SIMPLE IRA assets from each employer. Your conversion must be reported to the IRS. The 10 percent early-distribution additional tax does not apply to conversions. If you elect to convert your assets using a rollover transaction, the 60-day rule applies. The one per 1-year limitation does not apply to conversions.
- 2. Rollovers or Direct Rollovers from Eligible Retirement Plans. You may directly or indirectly roll over assets from an eligible retirement plan sponsored by your employer into your Roth IRA, including a Roth SEP IRA (also referred to as qualified rollovers). You are responsible for the consequences of rolling over assets, including designated Roth account assets, to a Roth IRA. Your plan administrator or employer is responsible for determining the amount of your assets in its eligible retirement plan that is eligible for rollover to a Roth IRA. Assets in a Roth IRA are not eligible to be rolled over to an eligible retirement plan.
  - a. Eligible Retirement Plan (ERP). Eligible retirement plans include qualified trusts under IRC Section 401(a), annuity plans under IRC Section 403(a), annuity contracts under IRC Section 403(b), and certain governmental IRC Section 457(b) plans. Common names for these plans include 401(k), profit sharing, pension, money purchase, federal thrift savings, and tax-sheltered annuity plans.
  - **b.** Designated Roth Account. This is an account within an ERP under either IRC Sections 401(a), 403(b), or 457(b) that holds Roth contributions and earnings. Designated Roth contributions are generally made by elective deferral, match, or nonelective contributions with after-tax dollars, or internal plan rollovers.
  - c. Eligible Distributions. Not all distributions from an ERP are eligible for rollover to a Roth IRA. The most common amounts which are not eligible for rollover include RMDs, defaulted loans, substantially equal periodic payments defined in IRC Section 402(c)(4)(A), and hardship distributions. Your employer determines which assets may not be rolled over and must provide you with an IRC Section 402(f) notice of taxation which explains the tax issues and rollover eligibility concerning the distribution.
  - **d. Direct Rollover.** A direct rollover moves eligible distribution assets from your eligible retirement plan to your Roth IRA in a manner that prevents you from cashing or liquidating the plan assets, or even depositing the assets anywhere except in the receiving IRA. A direct rollover is reported to the IRS. There are no IRS limitations, such as the 60-day period or one per 1-year limitation, on direct rollovers.
  - e. Indirect Rollover and Withholding. An indirect rollover begins with a plan distribution made payable to you. In general, your employer is required to withhold 20 percent on the taxable portion of your eligible distribution as a prepayment of federal income taxes on distributions. You may make up the 20 percent

withholding from your own funds at the time you deposit the distribution into a Roth IRA. If you are younger than age 59 1/2, you are subject to a 10 percent early-distribution additional tax on the taxable amount of the distribution that is not rolled over, unless an additional tax exception applies. Your eligible distribution may be contributed to a Roth IRA during the 60 days following your receipt of a plan distribution. There may be exceptions to completing the rollover within 60 days. For example, exceptions for making a late rollover are available for rolling over the return of an improper tax levy as well as for rolling over qualified plan loan offset amounts. Generally, these exceptions permit amounts to be rolled over until the tax-filing due date of the year in which such amounts are, for example, returned or treated as distributed. Your decision to contribute the assets to a Roth IRA as a rollover contribution is irrevocable. The one per 1-year limitation does not apply to rollovers from eligible retirement plans. State withholding may apply to eligible distributions.

- f. Taxes and Treatment of Qualified Rollover Contributions. The rollover and direct rollover contribution amounts from an eligible retirement plan are referred to as "qualified rollover contributions." The taxable portion that is rolled or directly rolled over to a Roth IRA is subject to federal income tax. The 10 percent early-distribution additional tax does not apply to these taxable amounts. However, if the taxable portion of the qualified rollover contribution is distributed from the Roth IRA within five years and an exception does not apply, the 10 percent additional tax would apply in this later year. With respect to subsequent distributions, the qualified rollover contribution amount is considered as part of the nontaxable conversion category for purposes of the ordering rules.
- g. Rollover or Direct Rollover of Designated Roth Account Assets. Rollovers of designated Roth account assets to a Roth IRA are not taxable. The plan administrator will inform you if the distribution amount from the designated Roth account is qualified or nonqualified. Qualified distributions rolled over from designated Roth accounts are considered regular contributions for the Roth IRA "nonqualified distribution" ordering rules. The earnings portion of nonqualified distributions rolled over from designated Roth accounts is considered earnings for the Roth IRA ordering rules while the remainder is considered a regular contribution.
- **3.** Rollover of Military Death Gratuity. If a person serving in the military dies from injuries received in such service and you are the beneficiary of either a military death gratuity or an amount under a Servicemembers Group Life Insurance (SGLI) program for such person, you may roll over part or all of these amounts to a Roth IRA. If the death occurred on or after June 17, 2008, the rollover contribution must be completed within one year of when each amount was received. These contributions are qualified rollover contributions.
- 4. Direct Rollover from a Qualified Tuition Program. Certain assets in a 529 qualified tuition program account maintained for at least 15 years for a designated beneficiary may be directly rolled over on a tax-free basis to a Roth IRA maintained for the benefit of the designated beneficiary. The rollover is subject to the limits on annual regular Roth IRA contributions but not the MAGI limitations, and the requirement that the Roth IRA owner has includible compensation at least equal to the amount of the rollover. Permitted rollovers are limited to the aggregate amount of contributions to the account and any earnings and excluding such amounts during the 5-year period ending on the date of the rollover. There is a lifetime limit of \$35,000 for these rollovers.

**Roth IRA Distributions.** You, or after your death your beneficiary, may take a Roth IRA distribution at any time. Income and penalty taxes may be avoided by taking qualified distributions.

1. Five-Year Holding Period. The five-year holding period begins with the earlier of the first year for which you made any regular Roth IRA contribution, the first year in which you made a conversion from a traditional IRA to any Roth IRA, the first year of a rollover or direct rollover of designated Roth account assets to any Roth IRA, the first year of a rollover or direct rollover of ERP assets to any Roth IRA, the first year of a qualified distribution repayment to any Roth IRA, or the first year of any other contribution treated as a qualified rollover contribution.

- 2. Qualified Distributions. A qualified distribution is a distribution which is made after the expiration of the five-year holding period and as the result of certain events. The events which will create a qualified distribution after the expiration of the five-year holding period are as follows:
  - **a.** Distributions made on or after the date on which you attain age 59 1/2;
  - **b.** Distributions made to your beneficiary after your death;
  - c. Distributions attributable to you being disabled; and
  - d. Qualified first-time homebuyer distributions.
- 3. Nonqualified Distributions and the Ordering Rules. If your distribution is not a qualified distribution, any earnings you withdraw from your Roth IRA will be included in your gross income for federal income tax purposes. Additionally, for each conversion or qualified rollover completed while you are younger than age 59 1/2, a separate five-year holding period will be applied solely for determining if you owe a 10 percent early-distribution additional tax. The ordering rules for Roth IRAs determine what portion of your distribution will be subject to income and additional taxes. The ordering rules, which take into account all of your Roth IRAs, state that you are deemed to take your Roth IRA asset types in the following order: (1) all regular or annual contributions and amounts treated as such, (2) conversion and qualified rollover contributions and amounts treated as such on a first in first out basis, and (3) your earnings. All of your assets within a certain type must be removed before you may move on to the next asset type. For each conversion or qualified rollover contribution removed, the originally taxable portion is removed first and the nontaxable portion is removed last.
- **4. Removal of Excess Contributions.** You may withdraw all or a portion of your excess contribution and attributable earnings by your federal income tax return due date, including extensions, for the taxable year for which you made the contribution. The excess contribution amount distributed will not be taxable, but the attributable earnings on the contribution will be taxable in the year in which you made the contribution. In certain situations, you may treat your excess as a regular (including catch-up) contribution for the next year. If you timely file your federal income tax return, you may still remove your excess contribution, plus attributable earnings, as late as October 15 for calendar year filers.
- 5. Distributions of Unwanted Roth IRA Contributions by Tax-Filing Date. You may withdraw all or a portion of your regular (including catch-up) Roth IRA contribution and attributable earnings in the same manner as an excess contribution. However, you cannot apply your unwanted contribution as a regular Roth IRA contribution for a future year. The unwanted contribution amount distributed will not be taxable, but the attributable earnings on the contribution will be taxable in the year in which you made the contribution. If you timely file your federal income tax return, you may still remove your unwanted contribution, plus attributable earnings, as late as October 15 for calendar year filers.
- 6. Qualified Health Savings Account (HSA) Funding Distribution. If you are an HSA eligible individual, you may elect to take a qualified HSA funding distribution from your Roth IRA to the extent such distribution is contributed to your HSA in a trustee-to-trustee transfer. This amount is aggregated with all other annual HSA contributions and is subject to your annual HSA contribution limit. A qualified HSA funding distribution election is irrevocable and is generally available once in your lifetime. A testing period applies. The testing period for this provision begins with the month of the contribution to your HSA and ends on the last day of the 12th month following such month. If you are not an eligible individual for the entire testing period, unless you die or become disabled, the amount of the distribution made

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under this provision may be includable in gross income for the tax year of the month you are not an eligible individual, and may be subject to a 10 percent penalty tax.

7. Qualified Charitable Distributions (QCD). If you have attained age 70 1/2, you may be able to make tax-free distributions directly from your Roth IRA to a qualified charitable organization. However, you must track the amount of all deductible contributions made for tax years while age 70 1/2 or older and then reduce the QCD claimed by those prior deductible contributions. Tax-free distributions are limited to \$108,000 annually. This amount is subject to an annual cost-of-living adjustment (COLA), if any. Qualified charitable distributions are not permitted from an on-going SEP or SIMPLE IRA (meaning your employer continues to make contributions).

In addition, you may be able to elect to make a once in a lifetime QCD of up to \$54,000 to a split-interest entity. This amount is also subject to an annual COLA, if any. A "split-interest entity" includes certain charitable remainder annuity trusts, charitable remainder unitrusts, and charitable gift annuities. Some limitations apply. For example, no person can hold an income interest in the split-interest entity other than the individual for whose benefit such account is maintained, the spouse of such individual, or both. In addition, the QCD from your Roth IRA must be made directly to the split-interest entity by the custodian.

Consult with your tax or legal professional regarding tax-free charitable distributions.

- 8. Withdrawals for Certain Emergency Expenses. You are allowed one additional tax-free early-withdrawal from any of your IRAs or employer plans of up to \$1,000 for "unforeseeable or immediate financial needs relating to personal or family emergency expenses." You must provide a written certification to your custodian; this can be a self-certification. The withdrawal may be repaid within three years. Only one withdrawal per three-year period is permitted if the first withdrawal has not been repaid. Documentation of your emergency may be required.
- **9. Withdrawals for Individuals in Case of Domestic Abuse.** If you are a domestic abuse victim you are allowed additional tax-free early-withdrawals from any of your IRAs. The total amount of these withdrawals cannot exceed \$10,300. This amount is also subject to an annual COLA, if any. You must provide a written certification to your custodian; this can be a self-certification. Each withdrawal must be made during the 1-year period during which you are a victim of domestic violence of a spouse or domestic partner. The withdrawal may be repaid any time during the 3-year period beginning on the day after the distribution was made.
- **10. Withdrawals for Individuals with a Terminal Illness.** If you are certified by a physician as having a terminal illness you are allowed to take additional tax-free early-withdrawals from any of your IRAs on or after the date of the certification. You must provide the certification to your custodian; you cannot self-certify. Such a withdrawal may be repaid to the IRA any time during the 3-year period beginning on the day after the distribution was made.

**RMDs For You.** You are not required to take RMDs from your Roth IRA while you are alive. Also, you cannot satisfy any RMDs for your traditional IRAs or SIMPLE IRAs by taking a distribution from any of your Roth IRAs.

**RMDs For Your Beneficiaries.** In July 2024, the IRS issued final rules regarding RMDs for beneficiaries beginning on or after January 1, 2025. These rules generally follow the proposed regulations issued in 2022. However, the regulations are not simple; they are intricate and complex. Therefore, it is important that you discuss your beneficiary designations and that your beneficiary consults with tax and/or legal professionals regarding the beneficiary RMD regulations that will apply.

You can designate specific individuals or other entities—including, but not limited to, an estate, a trust, or a charitable organization—as your Roth IRA death beneficiaries. The named beneficiaries that survive inherit any assets remaining in the Roth IRA after your death. Different types of beneficiaries may have different options available. Among the options are the following terms:

- **a.** Ten-year rule. If a beneficiary is subject to the ten-year rule, they must empty the account by the end of the 10th year following your death year. Some of these beneficiaries can distribute some each year, wait until the end of 10 years to distribute it all, or distribute the entire IRA soon after the inheritance.
- **b.** Five-year rule. If a beneficiary is subject to the five-year rule, they must empty the account by the end of the 5th year following your death year. Some of these beneficiaries can distribute some each year, wait until the end of 5 years to distribute it all, or distribute the entire IRA soon after the inheritance.
- **c.** Life expectancy method. For beneficiaries subject to this single life expectancy method, the beneficiary must take an RMD amount based on the prior year-end account balance being divided by an annually determined life expectancy period.
- 1. Types of Beneficiaries. The different types of beneficiaries are designated beneficiaries, eligible designated beneficiaries and those that are not designated beneficiaries. Generally, designated and eligible designated beneficiaries can name successor beneficiaries. Different types of beneficiaries will have different rules—and in some cases options or elections—and distribution periods available.
- 2. Designated Beneficiary. A designated beneficiary is any individual you name as a beneficiary who has an interest in your Roth IRA on the determination date, which is September 30 of the year following the year of your death. Certain qualifying trusts, also known as "see-through trusts", can also be a designated beneficiary. For a qualifying trust to be a designated beneficiary, the qualifying trust beneficiaries must be designated beneficiaries.

If your beneficiary is a designated beneficiary who is not an eligible designated beneficiary, such beneficiary will have to follow the ten-year rule and is required to remove all assets from the Roth IRA by December 31 of the tenth year following the year of your death.

- **3.** Eligible Designated Beneficiary. An eligible designated beneficiary is a designated beneficiary who is: 1) your surviving spouse; 2) your minor child (through the age of majority, unless they are also disabled or chronically ill (as defined by law)); 3) disabled (as defined by law); 4) a chronically ill individual (as defined by law); or 5) an individual who is not more than 10 years younger than you. Certain qualifying ("see-through") trusts can also be an eligible designated beneficiary. For a qualifying trust to be an eligible designated beneficiaries. Eligible designated beneficiaries must be eligible designated beneficiaries. Eligible designated beneficiaries and have the option of distributing the assets over a life expectancy period or within ten years (the ten-year rule). If an eligible designated beneficiary does not make an election, the life expectancy method will be the default method.
  - **a. Spouse Beneficiary.** Your spouse beneficiary may have the option of distributing the Roth IRA assets over a single life expectancy period or within ten years (the ten-year rule). Your spouse beneficiary may alternatively choose to treat the entire interest (all of the account) of the Roth IRA as his/her own Roth IRA.

Under single life expectancy, if your spouse is your only designated beneficiary on the determination date, or if there are multiple designated beneficiaries and separate accounting applies, he/she will use his/her age each year to determine the life expectancy divisor for calculating that year's RMD. If your spouse is the only designated beneficiary, or if there are multiple designated beneficiaries and separate accounting applies, your surviving spouse can postpone commencement of his/her RMDs until the end of the year in which you would have attained age 73, or age 75 if you were born in 1960 or later.

If your spouse beneficiary chooses the ten-year rule, he/she is required to remove all assets from the Roth IRA by December 31 of the tenth year following the year of your death.

Your spouse beneficiary can treat your Roth IRA as his/her own Roth IRA if your spouse is the only designated beneficiary, or if there are multiple designated beneficiaries and separate accounting applies. He/she has this option even if he/she had chosen one of the other options above.

Your spouse beneficiary can take a distribution of part or all of his/her share of your Roth IRA and roll it over to a Roth IRA of his/her own, or another beneficiary Roth IRA, less any RMD.

- b. Eligible Designated Beneficiary Who is Your Minor Child. A minor child also includes step-children, adopted children, and eligible foster children. An individual reaches the age of majority on their 21st birthday. Your minor child can choose either the ten-year rule or the single life expectancy option. If your minor child initially chose life expectancy payments, then they must continue taking annual RMDs during the ten years subsequent to reaching their age of majority.
- c. Eligible Designated Beneficiary (Other than a Surviving Spouse or Minor Child). If your beneficiary is an eligible designated beneficiary who is someone other than your surviving spouse or your minor child, such beneficiary has the option of taking distribution of the Roth IRA assets over a single life expectancy period or within ten years.

If such a beneficiary chooses the single life expectancy option to calculate their RMD, the beneficiary uses his/her age at the end of the year following the year of death to determine the initial single life expectancy divisor and reduces this number by one for each following year's RMD calculation. For a qualifying trust, generally the age of the oldest trust beneficiary is used. If such a beneficiary chooses the ten-year rule, he/she is

required to remove all assets from the Roth IRA by December 31 of the tenth year following the year of your death.

- Not a Designated Beneficiary. A beneficiary that is not a 4. designated beneficiary includes a nonindividual that is an estate, charitable organization, or nonqualified trust (i.e., not a 'see-through" trust). If your beneficiary is not a designated beneficiary, such a beneficiary is required to remove all assets from the Roth IRA by December 31 of the fifth year following the year of your death (the five-year rule).
- 5. **Beneficiary Determination.** Named beneficiaries who completely distribute their interests in your Roth IRA, or completely disclaim their interests in your Roth IRA under IRC Section 2518, will not be considered when designated beneficiaries are determined. Named beneficiaries who die after your death but before the determination date (September 30 of the year following the year of your death) will still be considered for the sake of determining the distribution period. If any named beneficiary that is not an individual, such as an estate or charity, has an interest in your Roth IRA on the determination date, and separate accounting does not apply, your Roth IRA will be treated as having no designated beneficiary (i.e., not a designated beneficiary).
- Qualifying Trusts. If you name a qualifying ("see-through") trust, 6. which is defined in Treasury Regulations, as your Roth IRA beneficiary, the beneficiaries of the qualifying trust are generally treated as individual beneficiaries of your Roth IRA for purposes of determining the appropriate distribution period.
- 7. Successor Beneficiaries. Our policy may allow your beneficiaries to name their own successor beneficiaries to your Roth IRA. A successor beneficiary would receive any of your Roth IRA assets that remain after your death and the subsequent death of your beneficiaries. Generally, the beneficiary will have to distribute all the remaining Roth IRA assets within a ten-year period or the remainder of the original beneficiary's ten-year period. The rules for successor beneficiaries are very complicated and distribution requirements can vary greatly depending on the immediate facts and circumstances.
- Separate Accounting (Multiple Beneficiaries). Our policies may 8. permit separate accounting to be applied to your Roth IRA for the benefit of your beneficiaries. If permitted, separate accounting must be applied in accordance with Treasury Regulations. If there are multiple beneficiaries, a beneficiary is considered the only

beneficiary of their share of the Roth IRA assets if separate accounting applies. If separate accounting applies, the rules above apply based on the type of beneficiary (i.e., designated beneficiary, eligible designated beneficiary, not a designated beneficiary).

### Federal Income Tax Status of Your Roth IRA.

- No Deduction for Contributions. Roth IRA contributions are not deductible on your federal income tax return at any time.
- 2. Tax-free Earnings. The earnings, including gains and losses, on your Roth IRA contributions accumulate tax-deferred. At the time of your distribution, the earnings will be free from federal income tax if your distribution is a qualified distribution.
- Taxation of Distributions. The taxation of your Roth IRA 3. distribution, which is not rolled over, is dependent upon whether your distribution is a qualified distribution or nonqualified distribution and is subject to the ordering rules. Roth IRA distributions generally are not subject to federal income tax withholding. QCDs are not subject to federal tax withholding. You may also be subject to state or local taxes on your Roth IRA distributions.
- 4. No Special Tax Treatment. Roth IRA distributions are not eligible for special tax treatments, such as ten year averaging, that may apply to other employer-sponsored retirement plan distributions.

Estate and Gift Tax. The designation of a beneficiary to receive Roth IRA distributions upon your death will not be considered a transfer of property for federal gift tax purposes. Upon your death, the value of all assets remaining in your Roth IRA will usually be included in your gross estate for estate tax purposes, regardless of the named beneficiary or manner of distribution. There is no specific estate tax exclusion for assets held within a Roth IRA. After your death, beneficiaries should pay careful attention to the rules for the disclaiming any portion of your Roth IRA under IRC Section 2518.

Annual Statements. Each year we will furnish you and the IRS with statements reflecting the activity in your Roth IRA. You and the IRS will receive IRS Forms 5498, IRA Contribution Information, and 1099-R, Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc. IRS Form 5498 or an appropriate substitute indicates the fair market value of the account, including Roth IRA contributions, for the year. IRS Form 1099-R reflects your Roth IRA distributions for the year.

Federal Tax Penalties and IRS Form 5329. Several tax penalties may apply to your various Roth IRA transactions, and are in addition to any federal, state, or local taxes. Federal penalties and excise taxes are generally reported and remitted to the IRS by completing IRS Form 5329, Additional Taxes on Qualified Plans (Including IRAs) and Other Tax-Favored Accounts, and attaching the form to your federal income tax return. The penalties may include any of the following taxes:

Early-Distribution Additional Tax. If you take a distribution from 1. your Roth IRA before reaching age 59 1/2, you are subject to a 10 percent early-distribution additional tax on the taxable portion of the distribution and certain converted or qualified rollover contribution assets distributed during the five-year holding period. However, certain exceptions apply. Exceptions to the 10 percent additional tax include: the qualified distributions reasons previously listed. distributions due to eligible higher education expenses, qualified disaster recovery distributions, medical expenses exceeding a certain percentage of adjusted gross income, health insurance premiums due to your extended unemployment, a series of substantially equal periodic payments, IRS levy, qualified reservist distributions, qualified birth or adoption distributions, distributions you take for your certified terminal illness, certain emergency expenses, domestic abuse, earnings attributable to an excess or unwanted regular contribution, qualified HSA funding distributions, and any other distribution permitted by law. Additional exceptions include distributions taken during the five year holding period as a result of your attaining age 59 1/2, death, disability, or a first-time home purchase. Properly completed rollovers, transfers, and recharacterizations are not subject to the 10 percent additional tax.

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- 2. Excess Contribution Penalty Tax. If you contribute more to your Roth IRA than you are eligible to contribute, you have created an excess contribution, which is subject to a 6 percent excise tax. The excise tax applies each year that the excess contribution remains in your Roth IRA. If you timely file your federal income tax return, you may still remove your excess contribution, plus attributable earnings, as late as October 15 for calendar year filers.
- **3.** Excess Accumulation Penalty Tax. Any portion of an RMD that is not distributed to your beneficiary by its deadline is subject to an excess accumulation penalty tax of up to 25 percent. The IRS may waive this penalty upon proof of reasonable error and that reasonable steps were taken to correct the error, including remedying the shortfall. A beneficiary should review IRS Form 5329 instructions when requesting a waiver. In addition, the excess accumulation penalty tax may be reduced to 10 percent if the failure to take the RMD is corrected within the correction window.

Disaster Tax Relief and Repayment of a Qualified Disaster Recovery Distribution. If your principal place of abode is in a qualified disaster area, a location to which a major disaster has been declared by the President, and you sustained an economic loss due to the qualified disaster, you may take a qualified disaster recovery distribution without an early-distribution additional tax. These qualified disaster recovery distributions are subject to any time periods as defined by law and, if multiple distributions are made for the same event, are aggregated with distributions from other IRAs and eligible retirement plans up to \$22,000. A qualified disaster recovery distribution is included ratably in gross income over a three tax year period or, if you elect, all in the year of distribution. In addition, you are allowed three years after the date of receipt to repay all or part of the qualified disaster recovery distribution without being subject to the one rollover per 1-year limitation or the 60-day requirement. Also, amounts received 180 days prior to the qualified disaster for a first-time principal home purchase or construction, but not so used, may be recontributed within prescribed time limits. For additional disaster area information and IRS guidance on associated tax relief, refer to IRS forms, notices and publications, or visit the IRS's website at www.irs.gov/DisasterTaxRelief.

# FINANCIAL DISCLOSURE

The purpose of this Financial Disclosure is to provide you with an IRS required growth projection of the value of your Roth IRA available for withdrawal at the end of each of the first five years of its existence and at the end of the years in which you attain the ages of 60, 65, and 70. Certain assumptions are applied that may vary from your actual investment provisions.

Three projection methods are provided for the situations where the nature of your initial investment allows for a reasonable projection.

The growth projection must be made assuming either a \$1,000 contribution made on January 1 of each year or a \$1,000 one-time contribution made on January 1 of the first year. The annual contribution represents an initial contribution that is a regular Roth, Roth SEP, or recharacterized traditional IRA contribution. One-time contributions include a rollover, transfer, or conversion contribution. These projected amounts are not guaranteed.

#### **ROTH IRA FEES AND EARLY WITHDRAWAL PENALTIES**

#### This Section Applies To The Projection Method Selected.

The fees and penalties listed below may affect the projected value of your Roth IRA. The disclosed fees and penalties will be included in that projection method applicable to your Financial Disclosure. With the exception of distribution transaction or termination fees, Projection Method One cannot be used if any other Roth IRA Fee or certain Other boxes are checked below, including the Other box under Early Withdrawal Penalty.

#### Fees:

□ None				
🗆 Roth IRA	Establishment Fe	e \$		
🗆 Annual Se	ervice/Administra	tion Fee of \$		
or	% of assets	will be charged a	at 🗌 end [	beginning
of each ye	ear for purposes o	f this projection.		
□ Transfer/	Direct Rollover F	ee \$		
🗆 Roth IRA	Termination Fee	\$	_	
$\Box$ Other:		\$	or	% of Assets
□ Other:		\$	or	% of Assets
Early Withd	rawal Penalty (C	heck one):		
□ None	□ 3-Month	🗌 6-Month		12-Month
□ Other:				

#### **PROJECTION METHODS** (Check one):

□ **Projection Method One**—Use Preprinted Tables. The preprinted financial disclosure tables on the following page provide you with the Roth IRA's projected values. The assumptions

- used to calculate each table's projected Roth IRA values are: • Earnings rate - One-tenth (.1) percent compounded annually on a
- 365-day year.
  Projected values Calculated using numbers rounded down to the nearest whole dollar (\$1.00).
- ◆ Early withdrawal penalties The 3-, 6-, and 12-month penalties are calculated on a 30-day month and a 360-day year.
- Calculated early withdrawal penalty The 3-, 6-, and 12-month penalties are not rounded prior to subtraction from the No Penalty column's projected value.

If a fee is disclosed for a distribution (e.g., transfer) transaction or a Roth IRA termination, we will complete the *After Fees Values* section below the tables taking the fee(s) into account for each applicable projected value.

How to use the tables. These financial disclosure tables do not accommodate certain fees that may be charged to this Roth IRA such as annual administration or establishment fees. Your projection will come from the Annual Contributions Table if your initial Roth IRA contribution is a regular Roth or recharacterized traditional IRA contribution. The Other Contributions Table will be used if your initial contribution is a rollover, transfer, or conversion contribution. The top section of each table provides the projected values at the end of the first five years of the Roth IRA. Find your age as of January 1 of this year of establishment on the appropriate table. If your birthday is January 1 of this year, find your age as of December 31 of the previous year. The amounts to the right of your age are the projected values of your Roth IRA at the end of the year you attain age 60, 65, and 70. See ROTH IRA FEES AND EARLY WITHDRAWAL PENALTIES to determine the applicable early withdrawal penalty column to use for your projection.

#### □ Projection Method Two—Custom Projection.

Your Roth IRA's values projected below are based on the following assumptions:

(Check one):

□ Annual Contributions.

□ Rollover/Transfer (one-time) Contribution.

Your age on January 1 of this initial contribution year:

Earnings Rate: \_\_\_\_\_\_ %

Compounding Method:

Early Withdrawal Penalty Calculation Method:

End of Year	Projected Value	Age	Projected Value
1	\$	60	\$ 
2	\$	65	\$ 
3	\$	70	\$ 
4	\$		
5	\$		

□ Projection Method Three—See Separate Financial Disclosure and Assumptions Provided by Your Roth IRA's Custodian.

# **FINANCIAL DISCLOSURE - PROJECTION METHOD ONE**

End of Year 1 2 3	r No Penalty 1,001 2,003 3,006	ANNUAL CON11 3-Month Penalty 1,000 2,002 3,005	RIBUTIONS TABLE 6-Month Penalty 1,000 2,002 3,004	12-Month Penalty 1,000 2,001 3,003	End of Year 1 2 3	No Penalty 1,001 1,002 1,003	OTHER CONTRIBU 3-Month Penalty 1,000 1,001 1,002	<b>6-Month Penalty</b> 1,000 1,001 1,002	<b>12-Month Penalty</b> 1,000 1,001 1,002
4 5	4,010 5,015	4,009 5,013	4,008 5,012	4,006 5,010	4 5	1,004 1,005	1,003 1,004	1,003 1,004	1,003 1,004
Age 60	No Penalty 65 70	3-Month Penalt	y 6-Month Penalty 0 60 65 70	12-Month Penalty 60 65 70	No Age 60	Penalty 65     70	3-Month Penalty 60 65 70	6-Month Penalty 60 65 70	12-Month Penalty606570
		70 60,789 66,107 71,-	452 60,774 66,091 71,43 381 59,714 65,025 70,36	4 60,743 66,058 71,399 4 59 684 64 993 70 328	1 1,060	1,066 1,071 1,064 1,070	1,060 1,065 1,071 1,059 1,064 1,070	1,060 1,065 1,070 1,059 1,064 1,069	1,059 1,064 1,070 1,058 1,063 1,069
3 58,68	34 63,993 69,32	28 58,669 63,977 69,	311 58,654 63,961 69,29	4 58,625 63,929 69,259	3 1,058	1,063 1,069	1,058 1,063 1,068	1,058 1,063 1,068	1,057 1,062 1,068
5 56,56	61,866 67,19	01 56,553 61,851 67,	242 57,596 62,897 68,22 174 56,539 61,835 67,15	7 56,511 61,804 67,124	5 1,056	1,062 1,068 1,061 1,067	1,057 1,062 1,067 1,056 1,061 1,066	1,057 1,062 1,067 1,055 1,061 1,066	1,056 1,061 1,067 1,055 1,060 1,066
			107 55,483 60,774 66,09 042 54,428 59,714 65,02			1,060 1,066 1,059 1,064	1,055 1,060 1,065 1,054 1,059 1,064	1,054 1,060 1,065 1,053 1,059 1,064	1,054 1,059 1,064 1,053 1,058 1,063
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10 51,29	6 56,568 61,86	6 51,283 56,553 61,	851 51,270 56,539 61,83	5 51,244 56,511 61,804	10 1,051	1,056 1,061	1,050 1,056 1,061	1,050 1,055 1,061	1,050 1,055 1,060
12 49,19	94 54,456 59,74	43 49,182 54,442 59,	789 50,219 55,483 60,77 729 49,170 54,428 59,71	4 49,145 54,401 59,684	12 1,049	1,055 1,060 1,054 1,059	1,049 1,055 1,060 1,048 1,054 1,059	1,049 1,054 1,060 1,048 1,053 1,059	1,049 1,054 1,059 1,048 1,053 1,058
			669 48,121 53,375 58,65 611 47,073 52,322 57,59			1,053 1,058 1,052 1,057	1,047 1,053 1,058 1,046 1,052 1,057	1,047 1,052 1,058 1,046 1,051 1,057	1,047 1,052 1,057 1,046 1,051 1,056
			553 46,027 51,270 56,53 497 44,981 50,219 55,48			1,051 1,056 1,050 1,055	1,045 1,050 1,056 1,044 1,049 1,055	1,045 1,050 1,055 1,044 1,049 1,054	1,044 1,050 1,055 1,043 1,049 1,054
17 43,95	59 49,194 54,45	56 43,948 49,182 54,	442 43,937 49,170 54,42	8 43,915 49,145 54,401	17 1,043	1,049 1,054	1,043 1,048 1,054	1,043 1,048 1,053	1,042 1,048 1,053
19 41,87	2 47,097 52,34	48 41,862 47,085 52,	388 42,894 48,121 53,37 335 41,851 47,073 52,32	2 41,830 47,050 52,296	19 1,041	1,048 1,053 1,047 1,052	1,041 1,046 1,052	1,041 1,046 1,051	1,041 1,047 1,052 1,040 1,046 1,051
21 39,78	39 45,004 50,24	44 39,780 44,993 50,	283 40,810 46,027 51,27 232 39,770 44,981 50,21	9 39,750 44,959 50,194	21 1,039	1,046 1,051 1,044 1,050	,,,.,,.	1,040 1,045 1,050 1,039 1,044 1,049	1,039 1,044 1,050 1,038 1,043 1,049
			182 38,730 43,937 49,17 133 37,692 42,894 48,12			1,043 1,049 1,042 1,048	1,038 1,043 1,048 1,037 1,042 1,047	1,038 1,043 1,048 1,037 1,042 1,047	1,037 1,042 1,048 1,036 1,041 1,047
24 36,67	73 41,872 47,09	97 36,664 41,862 47,	085 36,655 41,851 47,07 038 35,619 40,810 46,02	3 36,637 41,830 47,050	24 1,036	1,041 1,047 1,040 1,046	1,036 1,041 1,046 1,035 1,040 1,045	1,036 1,041 1,046 1,035 1,040 1,045	1,035 1,040 1,046 1,034 1,039 1,044
26 34,60	01 39,789 45,00	04 34,592 39,780 44,	993 34,584 39,770 44,98	1 34,567 39,750 44,959	26 1,034	1,039 1,044	1,034 1,039 1,044	1,034 1,039 1,044	1,033 1,038 1,043
			948 33,550 38,730 43,93 904 32,517 37,692 42,89			1,038 1,043 1,037 1,042	1,033 1,038 1,043 1,032 1,037 1,042	1,033 1,038 1,043 1,032 1,037 1,042	1,032 1,037 1,042 1,031 1,036 1,041
29 31,50 30 30,46			862 31,485 36,655 41,85 820 30,454 35,619 40,81		29 1,031 30 1,030	1,036 1,041 1,035 1,040	1,031 1,036 1,041 1,030 1,035 1,040	1,030 1,036 1,041 1,029 1,035 1,040	1,030 1,035 1,040 1,029 1,034 1,039
31 29,43	39 34,601 39,78	39 29,431 34,592 39,	780 29,424 34,584 39,77	0 29,409 34,567 39,750	31 1,029	1,034 1,039	1,029 1,034 1,039	1,028 1,034 1,039	1,028 1,033 1,038
33 27,38	31 32,533 37,71	1 27,374 32,525 37,	740 28,395 33,550 38,73 702 27,367 32,517 37,69	2 27,353 32,501 37,673	33 1,027		1,028 1,033 1,038 1,027 1,032 1,037	1,027 1,033 1,038 1,026 1,032 1,037	1,027 1,032 1,037 1,026 1,031 1,036
-	53 31,501 36,67 27 30,469 35,63		664 26,340 31,485 36,65 628 25,314 30,454 35,61			1,031 1,036 1,030 1,035	1,026 1,031 1,036 1,025 1,030 1,035	1,025 1,030 1,036 1,024 1,029 1,035	1,025 1,030 1,035 1,024 1,029 1,034
			592 24,290 29,424 34,58 558 23,266 28,395 33,55			1,029 1,034 1,028 1,033	1,024 1,029 1,034 1,023 1,028 1,033	1,023 1,028 1,034 1,022 1,027 1,033	1,023 1,028 1,033 1,022 1,027 1,032
38 22,25	54 27,381 32,53	33 22,249 27,374 32,	525 22,243 27,367 32,51	7 22,232 27,353 32,501	38 1,022	1,027 1,032	1,021 1,027 1,032	1,021 1,026 1,032	1,021 1,026 1,031
40 20,21	1 25,327 30,46	<u>59 20,206 25,321 30,</u>		4 20,191 25,302 30,439	40 1,020	1,026 1,031 1,025 1,030	1,020 1,026 1,031 1,019 1,025 1,030	1,020 1,025 1,030 1,019 1,024 1,029	1,020 1,025 1,030 1,019 1,024 1,029
			431 19,181 24,290 29,42 402 18,162 23,266 28,39		41 1,019 42 1,018	1,024 1,029 1,023 1,028	1,018 1,024 1,029 1,017 1,023 1,028	1,018 1,023 1,028 1,017 1,022 1,027	1,018 1,023 1,028 1,017 1,022 1,027
			374 17,145 22,243 27,36 347 16,128 21,221 26,34			1,022 1,027 1,021 1,026	1,016 1,021 1,027 1,015 1,020 1,026	1,016 1,021 1,026 1,015 1,020 1,025	1,016 1,021 1,026 1,015 1,020 1,025
45 15,12	20 20,211 25,32	27 15,116 20,206 25,	321 15,113 20,201 25,31	4 15,105 20,191 25,302	45 1,015	1,020 1,025	1,014 1,019 1,025	1,014 1,019 1,024	1,014 1,019 1,024
47 13,09	91 18,172 23,27	78 13,088 18,167 23,	296 14,098 19,181 24,29 272 13,084 18,162 23,26	6 13,078 18,153 23,254		1,018 1,023	1,013 1,018 1,024 1,012 1,017 1,023	1,013 1,018 1,023 1,012 1,017 1,022	1,013 1,018 1,023 1,012 1,017 1,022
			249 12,072 17,145 22,24 227 11,060 16,128 21,22		48 1,012 49 1,011	1,017 1,022 1,016 1,021	1,011 1,016 1,021 1,010 1,015 1,020	1,011 1,016 1,021 1,010 1,015 1,020	1,011 1,016 1,021 1,010 1,015 1,020
			206 10,050 15,113 20,20 186 9,040 14,098 19,18			1,015 1,020	1,009 1,014 1,019 1,008 1,013 1,018		1,009 1,014 1,019
52 8,03	36 13,091 18,17	72 8,034 13,088 18,	167 8,032 13,084 18,16	2 8,028 13,078 18,153	52 1,008	1,013 1,018	1,007 1,012 1,017	1,007 1,012 1,017	1,007 1,012 1,017
54 6,02	21 11,066 16,13	53 7,026 12,075 17, 36 6,019 11,063 16,	132 6,018 11,060 16,12	8 6,015 11,055 16,120	54 1,006	1,011 1,016	1,006 1,011 1,016 1,005 1,010 1,015	1,005 1,010 1,015	1,005 1,010 1,015
56 4,01	15 10,055 15,12 0 9,045 14,10	05 4,009 9,042 14,	101 4,008 9,040 14,09	8 4,006 9,036 14,091			1,004 1,009 1,014 1,003 1,008 1,013		1,004 1,009 1,014 1,003 1,008 1,013
57 3,00 58 2,00	06 8,036 13,09	3,005 8,034 13,	088 3,004 8,032 13,08	4 3,003 8,028 13,078	57 1,003	1,008 1,013	1,002 1,007 1,012 1,001 1,006 1,011		
59 1,00	01 6,021 11,06	6,019 11,000 6,019 11,0	063 1,000 6,018 11,06	0 1,000 6,015 11,055	59 1,001	1,006 1,011	1,000 1,005 1,010	1,000 1,005 1,010	1,000 1,005 1,010
60 N/A 61 N/A	4,010 9,04	15 N/A 4,009 9,	042 N/A 4,008 9,04	0 N/A 4,006 9,036	61 N/A	1,005 1,010 1,004 1,009	N/A 1,003 1,008	N/A 1,004 1,009 N/A 1,003 1,008	N/A 1,004 1,009 N/A 1,003 1,008
62 N/A 63 N/A			034 N/A 3,004 8,03 026 N/A 2,002 7,02			1,003 1,008 1,002 1,007	N/A 1,002 1,007 N/A 1,001 1,006	N/A 1,002 1,007 N/A 1,001 1,006	N/A 1,002 1,007 N/A 1,001 1,006
64 N/A 65 N/A	1,001 6,02	21 N/A 1,000 6,9	019 N/A 1,000 6,01 013 N/A N/A 5,01	8 N/A 1,000 6,015		1,001 1,006 N/A 1,005	N/A 1,000 1,005 N/A N/A 1,004	N/A         1,000         1,005           N/A         N/A         1,004	N/A 1,000 1,005 N/A N/A 1,004
66 N/A	N/A 4,01	10 N/A N/A 4,	009 N/A N/A 4,00	8 N/A N/A 4,006	66 N/A	N/A 1,004	N/A N/A 1,003	N/A N/A 1,003	N/A N/A 1,003
67 N/A 68 N/A	N/A 2,00	03 N/A N/A 2,	005 N/A N/A 3,00 002 N/A N/A 2,00	2 N/A N/A 2,001	67 N/A 68 N/A	N/A 1,003 N/A 1,002	N/A         N/A         1,002           N/A         N/A         1,001	N/A         N/A         1,002           N/A         N/A         1,001	N/A N/A 1,002 N/A N/A 1,001
69 N/A			000 N/A N/A 1,00		69 N/A	N/A 1,001		N/A N/A 1,000	N/A N/A 1,000
transactic WITHDE	on or termin RAWAL PE	ation fee in ROTI	<b>lues.</b> If we disclosed H IRA FEES AND F ve completed the Af	EARLY ter Fees Values	End of Year 1 \$		AFTER FEES VALU	Age	
section to	o reflect you 60, 65 and 7	r Roth IRA's proj	jected values for the You may calculate th inder <i>How to use the</i>	first five years and e projected value	2 \$			65  \$ 70  \$	
for additi	ional years.	Follow the steps i	inder How to use the	<i>tables</i> . Reduce the	2 N			70 \$	
values by in the am	y the amount	t of any distribution	on transaction or teri	nination fees and fill	5 \$				

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IRACUSROTHLZ 11/1/2024 (2411).00 Page 15 of 15